

2023 Fall PRODUCT Program

OWN
YOUR **magic**



girl scouts 
of middle tennessee

SERVICE UNIT GUIDE

Important Dates

July

July 25: Council uploads troop membership to M2.

July 29: Service Unit Fall Product Coordinator Training

August

Aug. 1: Troop Coordinators can access M2 site.

Aug. 1: Troop Fall Product Coordinator Training

Aug. 8: Families can access M2 site. **Fall Product Sale begins!**

September

Sep. 23: Paper orders end. *Families must submit Girl Scout's orders by 11 p.m.!*

Sep. 26: Troop orders due. *Adjust/verify orders in M2 by 11 p.m.!*

Sep. 28: Online girl-delivery orders end.

Sep. 28: Service Unit orders due. *Adjust/verify orders in M2 by 11 p.m.!*

October

Oct. 14: Candy orders delivered to service unit locations.

Oct. 29: Online ordering for magazines and direct-ship nuts/candy ends at 11:59 p.m. CST.

Oct. 30: Opt-outs due. *Troops wishing to opt out must choose by 4 p.m.!*

Oct. 31: Troops notified of ACH amount

November

Nov. 1: Girl Scout rewards selection due. *Make final choices by 11 p.m.!*

Nov. 2: Troops should have funds in their bank accounts.

Nov. 6: *Outstanding debt deadline is 4 p.m.!*

Nov. 10: ACH pull for payment of products

November/December

Rewards mailed from M2 to Service Unit Coordinator

OWN YOUR magic



M2 Online:
[gsnutsandmags.com/
gsmidtn](https://gsnutsandmags.com/gsmidtn)

If a girl sells **\$100 worth of products**, the troop will automatically make **\$20 for activities and troop start-up funds.**

Resources and Quick Links

M2 Customer Service: 1 (800) 372-8520

Girl Scouts of Middle Tennessee Website: gsmidtn.org

GSMIDTN Fall Product Resources: gsmidtn.org/fall-product

Council Contacts



Tracy Tudder · *Product Programs Manager*
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TTudder@gsmidtn.org



Kathleen Roder · *Product Programs Assistant*
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Pick Up and Delivery

Service Unit Coordinators: please have your delivery location in the M2 system by September 14, 2023 at 11 p.m.

Product Pick-Up and Delivery

Bring your printed SU Delivery Ticket to verify the number of each product for delivery.

Count your items before you sign the receipt upon delivery. Once you sign, you are financially responsible for all products. Make sure your order is accurate. Check for shortages and overages.

Once you've received the products, divide the items into each troop's order using the delivery tickets printed from your **SU Dashboard**.

Any time a troop picks up an order, **require them to sign a receipt/delivery ticket**. After a troop signs for their items, they assume financial responsibility for the products and cannot return them. Keep all signed receipts/delivery tickets until the end of the program.

Proper Transport and Storage

Always transport in a climate-controlled vehicle, 72 degrees or lower. Don't leave product in a vehicle, as it may melt, even in cold weather. Store the product in a climate-controlled environment, out of direct sunlight. You're financially responsible for all items ordered and will be asked to pay for any melted items.

What is the Return Policy?

Products ordered cannot be returned to the troop, service unit or council.

MELTED PRODUCTS CANNOT BE RETURNED.

What if an item is damaged?

1. Any damaged item should be returned, noted on the delivery ticket and left with the driver.
2. Do not accept damaged items at delivery.
3. If the package is crushed, sealed but empty, or unsealed, and this is not discovered at time of delivery, the item can be exchanged for a non-damaged item of the same variety from the GSMIDTN office. Council must be notified within 72 hours.
4. Email ProductPrograms@gsmidtn.org regarding missing or damaged items. Council and/or the trucking delivery company will contact you for delivery of these items.

Care to Share

Care to Share products are **not** listed on the delivery tickets, and this product is not delivered to service units or troops. Care to Share is delivered directly from the warehouse to Fort Campbell, Kentucky, as part of the HUGS for Our Soldiers program.

Service Unit Information

The following information pertains only to service units. Troops should refer to guidelines in the Troop Leader Guide.

Individually Registered Girls (IRG)

Individually Registered Girls may participate in the Fall Product Program. All monies earned by individually registered girls should be collected by Council.

Products and Rewards

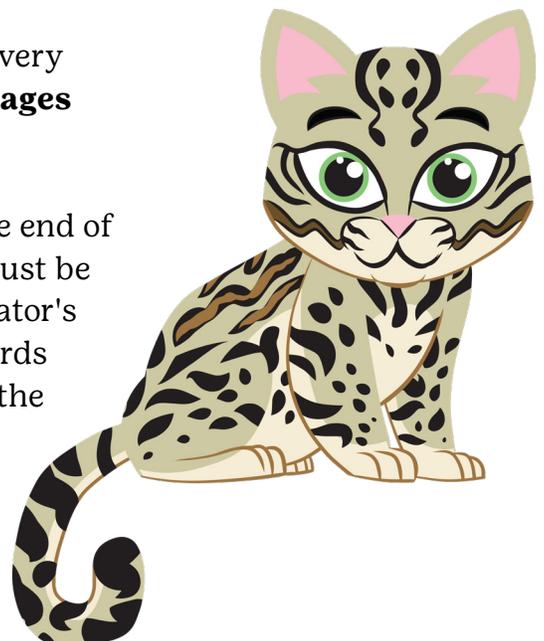
Products and rewards will be delivered to the service unit coordinator(s) designated on the Service Unit Delivery Form. Service units can designate a different volunteer to receive product and rewards. If a form is not completed by the deadline, the default will ship everything to the service unit coordinator's address. To designate where products and rewards should be shipped, complete the Service Unit Delivery Form by **September 14**, found under the **Delivery** tab on the M2 website.

Products will arrive **October 14**. As soon as you know your delivery time, communicate with your troops to coordinate pick-up. Follow the storage guidelines to ensure that the product is kept below 72 degrees in a climate-controlled environment, never left in a vehicle, and never left in direct sunlight. **SERVICE UNITS AND TROOPS CANNOT RETURN MELTED PRODUCT.**

Products cannot be returned to Council, so make sure the order delivered to you is accurate. Report any missing items to the Product Programs office, and make a note on your delivery ticket. Count the items with each troop and require that the troop volunteer sign a receipt for the products. Once a receipt is signed for the products, the troop is financially responsible for those items.

Product Shortages must be reported at the time of delivery on the delivery ticket. **We CANNOT replace any shortages if not reported on the delivery ticket.**

Girl Rewards will be shipped to each service unit by the end of November or early December. Shortages for rewards must be reported within 72 hours of delivery to the SU Coordinator's delivery address. If a troop does not pick up their rewards from you by **January 30, 2024**, return the rewards to the GSMIDTN office.



meet the PRODUCTS!

What's YOUR favorite??

A **Whimsy Snowflake Tin Peppermint Bark Rounds**
White milk chocolate with crushed peppermint candy on top of dark chocolate.
\$12.00 8 oz. Whimsy Snowflake Tin



B **Friendship Magic Tin Milk Chocolate Mint Trefoils**
Trefoil shaped, milk chocolate mints.
\$12.00 6 oz. Girl Scout Tin



C **Holiday Mix**
Roasted peanuts and almonds mixed with candy coated pretzel balls, milk chocolate caramel balls, yogurt cranberries, and mini nonpareils.
\$10.00 10 oz. 00



NEW PRODUCT

D **Whole Cashews**
Gourmet cashews roasted and lightly salted.
\$9.00 8 oz. 00



E **Chocolate Covered Almonds**
Almonds smothered in milk chocolate.
\$9.00 9 oz. 00



F **Sweet Cinnamon Almonds**
Almonds roasted and seasoned with honey and cinnamon.
\$9.00 8 oz. 00



NEW PRODUCT

G **Double Dipped Milk Chocolate Peanuts**
Roasted peanuts dipped twice in milk chocolate.
\$9.00 9 oz. 00



H **Peanut Butter Penguins**
Peanut butter covered with milk chocolate.
\$8.00 5.1 oz. Gift Box



I **Chocolate Covered Raisins**
Raisins covered in chocolate.
\$8.00 10 oz. 00



J **Spicy Cajun Mix**
BBQ peanuts, hot Cajun corn sticks, mini sesame chips, taco and hot Cajun sesame sticks.
\$7.00 7 oz. 00



K **Pecan Caramel Daisies**
Caramel and pecans covered in milk chocolate.
\$7.00 5 oz. Gift Box



L **Dark Chocolate Sea Salt Caramels**
Caramel enrobed in dark chocolate with sea salt.
\$7.00 6 oz. Gift Box



M **English Butter Toffee**
Butter toffee covered in milk chocolate with crushed almonds.
\$7.00 5 oz. Gift Box



N **Gorp Trail Mix**
Peanuts, raisins, chocolate chips, and candy-coated chocolate pieces.
\$7.00 9 oz. 00



O **Dulce Daisies**
Milk chocolate daisies filled with a caramel center.
\$7.00 5.1 oz. Gift Box



P **Honey Jalapeno Peanuts**
Honey roasted peanuts and jalapeno seasoned peanuts, sweet and heat.
\$7.00 8 oz. 00



NEW PRODUCT

Q **Care to Share**
\$7.00



Our council will be making donations of products to a community organization. Please help us by indicating how many donations you would like to purchase.

Thank you for your support!





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of middle tennessee

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www.gsmidtn.org

