

Information

Troops must submit a Permission to Conduct a Money-Earning Project to Volunteer Resources to conduct a money-earning project to cover expenses for troop activities including Take Action Projects. **Requests MUST be submitted at least 30 days prior to the activity.**

Established troops cannot plan and/or conduct a money-earning project if they have not participated in the Girl Scout Cookie and Fall Product programs. New troops must plan to participate in the Girl Scout Cookie and next Fall Product programs. Troops and girls working on Bronze, Silver, and Gold Award Take Action Projects need to submit a copy of the signed approval form with their final report.

Reminders: Solicitation of Contributions

Girl members may not engage in any direct solicitation for money. Therefore, girls are strictly prohibited from crowd source funding or soliciting funding of any type (Go Fund Me, Kickstarter, or similar crowd funding methods are not allowed).

Volunteer Essentials - Finances, Chapter 5
Blue Book of Basic Documents - Fundraising Solicitation of Contributions, Page 21

INSTRUCTIONS

- Read Girl Scouts of Middle Tennessee's policies on money-earning projects found in Chapter 5: Managing Group Finances section in *Volunteer Essentials*.
- Select a project based on Girl Scout guidelines and Girl Scouts of Middle Tennessee policies.
- Do not proceed with the project until you have received a copy of the approved application signed by the appropriate person.

Submit Only Pages 2 - 3

Troop and Troop Treasury Information

Troop # _____ Service Unit # _____
Grade Level (*check all that that apply*) Brownie Junior Cadette Senior Ambassador
Leader's Name _____ Treasurer's Name _____
Leader's Address (Street, Apt. #) _____ City _____ State _____ Zip _____
E-mail _____
Daytime Phone (_____) _____
Amount of money now in troop treasury \$ _____ Total amount troop needs for plans \$ _____
Troop plans for money-earning project proceeds _____

Did troop participate in the most recent Girl Scout Cookie Program?

Yes, \$ _____ troop proceeds No, when did your troop register? _____

If eligible did the troop participate in the most recent Fall Product Program?

Yes, \$ _____ troop proceeds
 No, when did your troop register? _____

Project Details *(Be specific; include the project name, description and locale).*

Money Earning Project _____ Date of Event _____
Location _____
Detailed Description of Project _____

Estimated Total Earnings \$ _____

Project Goals

How have the girls been involved in planning this project?

How will these funds be used to benefit the troop?

What are the potential benefits of this activity for the girls?

What resources (people, publications) have the girls used in planning this project?

Troop girls and adults have read GSMIDTN Money-Earning Basics in *Volunteer Essentials*.

Participation is voluntary.

Planning has taken place with girls understanding their financial goals.

Activity is suited to the age and abilities of the group.

Money earned is not to be retained by individuals.

Activity does not involve any game of chance, including 50/50, raffles, or BINGO of any kind.

Troop girls and adults are not directly soliciting for cash or hosting a product demonstration party.

Troop girls and adults are not selling or endorsing commercial products.

Troop girls and adults are not soliciting business/money for another organization or company, including percentage earnings

I, **Girl Scout Troop Leader/Volunteer**, have reviewed *Volunteer Essentials* and the information listed on this form. I am aware of the requirements and guidelines of Girl Scout Money-Earning Projects as set forth by both GSUSA and Girl Scouts of Middle Tennessee and believe that this project aligns with those requirements.

SIGNATURE AUTHORIZATION

Troop Leader Signature _____ Date _____

Regional Executive Signature _____ Date _____

SUBMISSION INSTRUCTIONS

Please submit this form to your Regional Executive for pre-approval before sending to Girl Scouts of Middle Tennessee at:

Girl Scouts of Middle Tennessee
Attn: Money-Earning Project Approval
4522 Granny White Pike Nashville, TN 37204
OR
Email VolunteerResources@gsmidtn.org

For Council Use Only:

Approve

Deny