STANDARD SAFETY GUIDELINES



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Introduction

Safety Activity Checkpoints (SACP) is a resource that provides the standard safety guidelines for Girl Scouts of the United States of America (GSUSA) approved activities.

GSUSA, local councils, and other units holding a credential – including USA Girl Scouts Overseas (USAGSO) – shall be responsible for seeing that all activities are planned and carried out in a manner that considers the health, safety, and general well-being of all participants in accordance with these standard guidelines.

Throughout *Safety Activity Checkpoints*, several individual activities, such as Paddling and Rowing, Climbing and Adventure, and Target Sports, are categorized under related sections to provide continuity as well as the grade level and skill progression.

Standard Safety Guidelines

This section provides GSUSA's standard safety guidelines, by topic, that apply to all Girl Scout activities. Please read and become familiar with all topics in this section. These standard safety guidelines are to be used together with the specific safety checkpoints for an individual activity along with reasonable common-sense adjustments to ensure a safe positive experience for girls. The intent of providing these standard safety guidelines is to establish a checklist for success and to foster confident leadership.

Note that throughout *Safety Activity Checkpoints*, several individual activities, such as Paddling and Rowing, Climbing and Adventure, and Target Sports, are categorized under related sections to provide continuity as well as the grade level and skill progression.

Adult Supervision. The adult supervision rule at Girl Scouts is a strict standard that requires whenever girls meet, whether in person or virtually, there must be *at least* two registered, approved adult volunteers who are unrelated (for example: not a sibling, spouse, domestic partner, parent, child, or anyone who would be considered a family member) and who do not live in the same residence with a minimum of one who is female. This applies to every Girl Scout gathering including troop meetings (in person and virtual), day trips, camp, sleep away travel, events, activities, and projects. There are no exceptions to this rule.

There are different specific adult-to-girl ratios requirements for Girl Scout troop meetings as compared to events outside of the regular Girl Scout troop meeting such as outings, activities, camping and travel. Activities and travel outside of the regular troop meeting space require more adult supervision.

For Troop Meetings

The adult-to-girl ratio means *a minimum* of two registered, approved, adult volunteers who are unrelated, including one female, for up to this number of girls:

- 12 Girl Scout Daisies
- 20 Girl Scout Brownies
- 25 Girl Scout Juniors
- 25 Girl Scout Cadettes

- 30 Girl Scout Seniors
- 30 Girl Scout Ambassadors

There should be one extra registered, approved, adult volunteer for every additional:

- 1–6 Girl Scout Daisies
- 1–8 Girl Scout Brownies
- 1–10 Girl Scout Juniors
- 1–12 Girl Scout Cadettes
- 1–15 Girl Scout Seniors
- 1–15 Girl Scout Ambassadors

For Outings, Activities, Travel and Camping

The adult-to-girl ratio means *a minimum* of two registered, approved, adult volunteers who are unrelated, including one female, for up to this number of girls:

- 6 Girl Scout Daisies
- 12 Girl Scout Brownies
- 16 Girl Scout Juniors
- 20 Girl Scout Cadettes
- 24 Girl Scout Seniors
- 24 Girl Scout Ambassadors

There should be one extra registered, approved, adult volunteer for every additional:

- 1–4 Girl Scout Daisies
- 1–6 Girl Scout Brownies
- 1–8 Girl Scout Juniors
- 1–10 Girl Scout Cadettes
- 1–12 Girl Scout Seniors
- 1–12 Girl Scout Ambassadors

Some high-adventure activities may require more adult-to-girl supervision than stated above. For those activities, the safety checkpoints will provide specific adult-to-girl supervision ratios. Remember, some activities are less safe for younger girls, particularly Daisies and Brownies. Younger girls may not be permitted to participate based on their age, as appropriate, and this will be specified on the individual activity. In cases where younger-girl participation is an option but only under certain conditions, this is indicated toward the top of the activity chapter (typically with an asterisk followed by an explanation further into the write-up).

Note: For mixed-grade level troops, use the ratio for the lowest grade level in the troop. For example, if the troop consists of Daisies and Brownies, the Daisy ratio should be followed.

Council Approval Requirement. At the top of each activity page, you will see a field indicating whether your council's prior approval is required to perform the activity. Council prior approval is required for those activities that are rated as high risk by Girl Scouts' national insurance carriers. A council may approve an activity one

time for the duration of the year or require more frequent approvals each time the activity takes place. This is a council decision as local norms and laws vary from state to state.

- Required. You must check in with your council for prior approval before taking girls.
- Not Required. You do not need to check in with your council for prior approval.
- May Be Required. Your council will determine if prior approval is required.

Activities Not Listed in Safety Activity Checkpoints. In a challenging, learn-by-doing environment like Girl Scouts, it is only natural that girls will sometimes want to take part in activities that are not specifically addressed in *Safety Activity Checkpoints*. If a specific activity is not provided in Safety Activity Checkpoints the first step is always to contact your council to make sure your council approves of the activity.

Remember to have a plan or process in place for addressing and handling requests for activities that that are not specifically listed in *Safety Activity Checkpoints:*

- Consult your council for clarification and approval before taking girls. Your council may or may not
 permit the activity. If your council does approve the activity, they may direct you to a specific vendor or
 facility or advise you to stay away from others.
- Investigate whether the activity is similar to another activity and if the safety checkpoints can easily translate and apply to a covered activity, then follow those checkpoints.
- Consider whether the proposed activity requires any additional expert supervision or special certification for the instructor.
- As with approved activities, think about the quality of the experience in terms of how participation ties back to long-term outcomes girls receive in Girl Scouting.

Selecting an Activity to do with Girls.

When considering what type of activities to do with girls, whether specifically listed in Safety Activity Checkpoints or not, be thoughtful and intentional with selecting the activity. Be mindful about the long-term positive outcomes that girls receive through Girl Scouting and think about how participating in the activity ties into at least one of these outcomes. Girl Scouts has proven to help girls thrive in 5 ways:

Strong Sense of Self

Girls have confidence in themselves and their abilities and form positive identities.

Positive Values

Girls act ethically, honestly, and responsibly and show concern for others.

Challenge Seeking

Girls take appropriate risks, try things even though they might fail and learn from their mistakes.

Healthy Relationships

Girls develop and maintain healthy relationships by communicating their feelings directly and resolving conflict constructively.

Community Problem Solving

Girls contribute to the world in purposeful and meaningful ways, learn how to identify problems in the community, and create "action plans" to solve them.

Activities chosen should work towards intentionally helping girls be successful in these key areas. As part of the planning process, consider how and why the activity selected connects to the Girl Scout outcomes. Make it girl led by sharing these goals with girls and engaging them in the activity selection process.

Coronavirus Safety in Girl Scouts

The health and safety of girls are always the highest priority in Girl Scouts. Returning to in-person activities, especially after a long time of shelter in place for most communities, is a long-awaited development that everyone in Girl Scouts will need to continue to manage carefully. Recognize that COVID-19 health and safety guidance will continue to adjust as the coronavirus transmission risk changes over time.

Girl Scouts has provided COVID-19 guidance specific to the topics that touch our lives in Girl Scouts such as troop meetings, activities, and day trips. Your council's COVID-19 guidance is the first place to go for health and safety practices in Girl Scouting. You can access that guidance here: https://gsmidtn.org/about-us/covid-19/

Remember, always make sure that your planned activity is also in compliance with the federal and state governmental health authorities where the activity will take place. This means the Center for Disease Control (CDC) and your State Department of Health (DOH) as well as local or county health directives. For example, if your county or region has a governmental directive that requires no large in-person gatherings, then that rule must be complied with. Girl Scouts are always obligated to comply with our governmental health authorities.

On the other hand, for a variety of reasons, there may be situations where your council's guidance is more strict than state or local guidance. If that is the case, either choose the rules that are most strict or contact your council for clarification.

Recognize that state and local rules concerning coronavirus safety can *vary* from place to place. Safety regulations will also *change* as the transmission risk changes. Be sure to stay current on what is required in your region but also consider that girls in your troop may reside in a different area with a different set of safety parameters to abide by. A good way to ensure you are following the proper governmental guidance is to follow the practices as established in local public schools.

Some basic safety standards that have been issued by the <u>Center of Disease Control (CDC)</u> for integrating back into in person gatherings are:

- Wear a mask (and make sure that girls wear a mask).
- Practice good hygiene by washing or disinfecting hands frequently.
- Remind girls and adults about social distancing when in public and with each other.
- Focus on scheduling activities outdoors instead of indoors whenever possible.
- Pre-screen for no symptoms, fever or sustained contact with a COVID-19 positive person
- Request that a girl or adult who is exhibiting symptoms of being sick not participate and return when she is no longer sick.
- Remember: If a girl or adult knows that they have been in close and sustained contact with someone who has tested positive for coronavirus, make sure that they comply with the appropriate quarantine period pursuant to the CDC before attending Girl Scout meetings or activities.

The CDC provides regular updates on their website which can be accessed here:

Coronavirus Disease 2019 (COVID-19) | CDC

Some excellent guidance for mask wearing and the effectiveness of double masking can be accessed here:

Use Masks to Help Slow Spread | CDC

Improve How Your Mask Protects You | CDC

Have an Emergency Action Plan (EAP)

The Girl Scout motto is "Be prepared.", and proper preparation is the key to success. An important thing to consider ahead of time, before taking girls out on a trip or to an activity, is an Emergency Action Plan. Volunteers can review their troop's Emergency Action Plan with girls as a learning experience for them, to the extent it makes sense according to their age and maturity.

For the adult volunteer, however, it is important to think about and document an emergency action plan in the event of an emergency or injury. Think through scenario of what can go wrong such as physical injury to a girl, severe weather, fire, intruder, missing girl or sudden illness. This simple step is invaluable. The key elements included in an effective risk management plan are:

- *Identify* the type of emergency:
 - o Medical, a member becomes suddenly ill,
 - o Accidental injury, a member is hurt during an activity,
 - Weather related crisis or challenging environment as with backpacking
 - Pay attention to weather so that the activity can be rescheduled if there is a severe storm or weather-related risk.
 - o Fire, become aware of all entrances and exits, and alternative routes out,
 - Missing or lost member.
- **Mitigate** minimize the damage, injury or time element in seeking help. Make sure to know how far the activity is from the closest Emergency Medical Service (EMS).
 - If EMS is more than 30 minutes away, an Advanced First Aider should always be present with girls, preferably with Wilderness First aide (WFA) or Wilderness First Responder (WFR) credentials.
 - o If EMS is less than 30 minutes away, a General First Aider should be present with girls.
 - If more than 200 people at an event, an Advanced First Aider should be added to the General First Aider for every 200 girls.
 - Make sure that emergency response vehicles can access the area where you are practicing an
 activity with girls. If an emergency vehicle cannot access the site, notify either local EMS or
 parks services or other authorities ahead of time of where you will be, what you will be doing
 and how many members are with you.
- **Respond** having confirmed the properly trained first aiders are present:
 - o Immediately engage the first aider to the accident scene involving an illness or injury
 - o Notify and coordinate the arrival of emergency medical services or law enforcement.
 - Contact all relevant parties:
 - Parents or legal guardians
 - Council staff
 - Law enforcement
 - Property owner or facility manager

Some key components of an effective Emergency Action Plan include:

- **Contact List**. A chart, table, or simple list for all participants, including adults, with parent and legal guardian contact phone #s as well as key emergency phone #s, in addition to 911, such as the nearest hospital, medical center, law enforcement or emergency transportation.
- Roles and Responsibilities. A pre-determined and established emergency role assignment, who does what. For example, the leader stays with girls or the injured girl(s) while the co-leader calls for help and coordinates the arrival of emergency help and notifies the parents, or vice versa. Agree on this ahead

of time so that you are calm and prepared if the worst occurs. Also think through what you will do if the injured person is one of the adults.

- Exit Strategy. Become aware of all emergency exits and/or evacuate plans beforehand. Identify and communicate alternative exit routes.
- **Evacuation Meeting Place**. Determine and communicate a pre-agreed meeting place in case the group becomes separated, or a girl should become lost.
- Communication Method. Have a method of emergency communication that works. If camping or backpacking, consider a whistle or horn as an emergency call out. Make sure to inform girls that this is the sound of an emergency. When girls hear this sound, they know to gather to designated spot. If there is cell service at the activity site, save all contact names and numbers, including those for the appropriate authorities, in your mobile phones ahead of time before the activity takes place.

Activity Preparation. Communicate with your Girl Scout council and girls' parents/guardians about the activity, including details about safety precautions and any appropriate clothing or supplies that may be necessary. Follow council procedures for activity approval, certificates of insurance, and guidelines about girls' general health examinations. Girls are key to activity planning. Keeping their grade level abilities in mind, encourage girls to take proactive leadership roles in organizing details of the activity.

Review Safety Checkpoints with Instructors. These checkpoints should be reviewed with the vendor, facility, camp, or your council as appropriate to determine if the safety checkpoints can be complied with. Take any questions or issues with safety compliance to your council for guidance and next steps.

Itinerary and Key Contacts. Give an itinerary to a contact person at home. Call the contact person upon departure and return. Create a list that includes girls' parent/guardian contact information, council contacts, and emergency services contacts. Keep this list on hand or post in an easily accessible location. Emergency and parent contact information should be saved to an adult's mobile phone on the trip and be provided to the contact person at home.

Safety Gear. Safety gear includes clothing and equipment girls will need to safely take part in the activity. These items are necessary to ensure safety. Always opt to take the safety equipment offered by an organization or facility, even if it is not specifically listed here. If the facility offers helmets, always accept the use of helmets for girls.

Required Gear. Required gear simply means the activity-specific gear that girls must have to participate in the activity. For example, skiing – a girl will need to bring or rent skis and poles.

Additional Gear. Additional gear may include items that support a safe and healthy outdoor learning experience. These are items that often make the experience with girls more comfortable. Recommended items, based on Girl Scout experience, include:

- Layers of clothing for wintertime or for activities on or by the water or mountains, where temperatures or wind can change dramatically within a short period of time.
- Sunglasses, sunscreen, hat, sun visor, lip balm
- Change of clothes for water-related activities or those involving dirt or mud, such as spelunking.
- Comfortable shoes and socks if hiking or spending long days outside in order to prevent ticks and blisters.
- Watch, compass, maps
- Insect repellent
- Towels for waterfront, pool, and paddling activities
- Bottle of drinking water, healthy snacks
- Backpacks—girls carry their own gear and supplies!

Always take additional gear into consideration when planning an outdoor activity or trip in addition to the safety gear required for the specific activity.

Instructor Credibility. Verify instructor knowledge, experience, and maturity. Ensure the volunteers or on-site instructors possess the proper skill set, knowledge, training and certification, or documented experience required to meet your council's guidelines and as outlined in the specific approved activity.

With respect to instructing and safeguarding children, maturity level and years of experience can positively impact the support needed for volunteers to safeguard girls. For example, while the legal definition of an adult lifeguard is 18, qualified lifeguards of 21 years of age are preferred whenever possible.

General Insurance. Commercial general liability insurance protects the Girl Scout organization. The facility or vendor that hosts your troop event (for example, a riding stable, a hotel, or a bus company) should carry general liability insurance, and auto liability when motor vehicles are involved. A facility that carries valid general liability insurance has almost always been examined for risk by its insurance carrier. If a place does not carry general liability insurance, it's a red flag. It may not be safe, so it would be best to select another place.

When your council requires you to provide documented evidence of insurance, ask the facility for a certificate of insurance for your records. But be aware that some places do not provide documented evidence of insurance to all customers, or only provide a certificate of insurance when a group is large or if the group plans to pay a certain amount.

When planning to use a written contract with a facility or when considering a new vendor, remember to consult your council for the proper insurance requirements and see if they use an approved vendor list. Check to be sure the certificate of insurance you will be obtaining validates the insurance limits outlined in your contract or agreement.

Activity Accident Insurance. Activity accident insurance is a supplemental health insurance that protects registered Girl Scout members. Registered members are automatically covered under activity accident insurance when participating in all Girl Scout events and activities including trips that involve two (or less) overnight stays. The Basic Plan does not cover trips of more than two overnight stays.

Important! Trips that are three overnights or more are not covered under automatic activity accident insurance. Also, non-members are not automatically covered persons and international trips are not automatically covered trips. Activity accident insurance must be individually purchased for coverage under these scenarios.

So, you will need to purchase extra activity accident insurance for outings and events that:

- Involve three or more overnight stays,
- Take place outside U.S. territory,
- Include non-members, such as siblings and friends.

When planning trips, always consult your council to see if extra activity accident insurance is needed.

Leave No Trace. Search the web for tips on environmental responsibility, and remember our principle of <u>Leave no trace</u> (scroll down to the "How to Leave No Trace Outdoors" video)—and, in fact, Girl Scouts have a long tradition of leaving an area better than we found it. Doing so will teach girls responsibility and also safeguard your troop and local council from complications or issues involving the use of public property.

Emergency Preparation. Familiarize yourself with basic first aid, emergency response requirements, and other precautions. Know how far away and where emergency medical and law enforcement services are located. Understand your surroundings in relation to the closest medical facility or hospital. Also, familiarize yourself with the forms of emergency communication and emergency transportation options that are available.

Weather Conditions. Always monitor the weather in the days preceding an activity or trip. Check the local weather report on the day of the trip. For circumstances in which forecasted weather could be a risk to safety, consider scheduling alternatives. In the case of severe wind, lightning, hail, ice, snowstorm, flood warnings due to heavy rain, or a hurricane or tropical storm, make contingency plans for itineraries and transportation. Reschedule the event if the weather report is severe. Adhere to public safety announcements concerning staying indoors or evacuating the area. In extremely hot weather, girls should do outdoor activities in the morning and late afternoon hours, and during the hottest time of day stay in a shaded area or inside with air conditioning. It is important on extremely hot days to plan for easy access to plenty of drinking water to prevent heat exhaustion or dehydration.

If extreme weather or temperature conditions prevent a trip, be prepared with a backup plan or alternative activity.

Buddy System. Always use the buddy system with all ages of girls, which means pairing girls up as partners. Each girl is responsible for staying with her buddy throughout a trip or activity. A buddy can warn her partner of danger, give a helping hand, or get immediate assistance when the situation warrants it. All girls are encouraged to stay near the group so that if someone is injured or not feeling well, there are others, including an adult, close by to seek help.

Permission Slips. Annual permission slips are parental or legal guardian consent forms for girls' attendance at regular troop meetings throughout the year. If annual permissions are practiced in your council, in addition to the specific activity permission slips, volunteers should keep copies for all their girls.

Day trips and activities – It is imperative to secure a signed permission slip from a girl's parent or guardian for any trip or special activity outside the troop meeting space. This applies to all girls under the age of 18. Always keep a copy of these permissions.

In most cases, one parental consent or one legal guardian is legally acceptable. However, there may be circumstances regarding a custody situation or a standard in your council where dual parental consent is required. For international trips, written consent is generally required from both parents or legal guardians. If there is a question about single versus dual parental consent, please consult your council and they can consult local or state laws for specific local guidance.

Overnight Trips. Prepare girls to be away from home by involving them in the planning so they know what to expect. On trips where male volunteers are part of the group, it is not appropriate for them to sleep in the same space as girl members. Always support and maintain an all-girl atmosphere for sleeping quarters. Men may participate only when separate sleeping quarters and bathrooms are available for their use. Men should not be in situation to walk through girls' sleeping quarters for entrance, exit or to access restrooms. In some circumstances, such as a museum or mall overnight with hundreds of girls, this type of accommodation may not be possible. If this is the case, men do not supervise girls in the sleeping area of the event and the adult volunteer-to-girl ratio is adjusted accordingly.

An exception is made for family members during events such as parent-daughter or family overnights where one family may sleep together in an area specifically designated to accommodate families. Also please make note of the following:

- Each participant has her own bed.
- Parent/guardian permission must be obtained if girls are to share a bed.
- Girls and adults do not share a bed; however, some councils make exceptions for mothers and daughters.
- It is not mandatory that an adult sleep in the sleeping area (tent, cabin, or designated area) with the girls, but if an adult female does share the sleeping area, there should always be two unrelated adult females present.

Airbnb, VRBO and HomeAway. See the <u>Travel/Trip</u> chapter for specific safety checkpoints when utilizing Airbnb, VRBO and HomeAway. There are specific steps that must be followed when utilizing these privately owned property rentals, steps that are not necessarily taken with every traditional commercially owned and operated property such as hotels.

Modeling the Right Behavior. Adult volunteers should adhere to the Girl Scout Promise and Law. When spending time with girls or representing Girl Scouts do not consume alcohol, smoke, vape or use foul language. Always obey the law, for example, by not talking on a phone or texting while driving.

Drugs and alcohol. Volunteers and adults may not purchase, consume, possess or be under the influence of alcohol, illegal drugs/substances, or prescription or over-the-counter medications which impair performance or judgment while participating in Girl Scout sanctioned activities, in the presence of girls, while conducting Girl Scout business, or in Girl Scout branded clothing. Alcohol or any substance which may impair one's judgment must never be used by volunteers, adult members, or any other adult in the presence of a girl member, immediately prior to, or during a girl member activity. Alcoholic beverages may be served to/consumed by adults of legal age at Girl Scout events when girls are not present only when previously approved by the Council Board of Directors or Chief Executive Officer.

Firearms. Firearms and/or weapons are prohibited at any Girl Scout activity and on Girl Scout-owned or leased property except when in the possession of a sworn officer of the law, council-authorized property staff, a certified instructor, licensed wildlife control personnel, and/or trained adult while conducting a Council-approved Girl Scout program activity. Volunteers and adults do not carry ammunition or firearms in the presence of girls, unless given special permission by your council for target sport activities.

Online Safety. Instruct girls never to put their full names, location or contact information online, engage in virtual conversation with strangers, or arrange in-person meetings with online contacts. On group websites, publish girls' first names only and never divulge their location or contact information. Teach girls the Girl Scout Internet Safety Pledge and ask them to read it, understand it, discuss it and commit to following it.

Money-Earning Activities. Safety is an important consideration throughout money-earning activities, including Girl Scout Cookie sales and other council-sponsored product sales. During Girl Scout product sales, you are responsible for the safety of girls, money, and products. In addition, a wide variety of organizations, causes, and fundraisers may appeal to Girl Scouts to serve as their labor force. When representing Girl Scouts, girls cannot raise money for other organizations, participate in money-earning activities that represent partisan politics or are not Girl Scout–approved product sales and efforts. It is imperative that Girl Scouts do not partake in anything that can be construed as unrelated business income. This is essential to protect our organization's 501(c)(3) tax-exempt status. If there is a questionable circumstance, consult your council.

Volunteer Essentials. A key resource for Volunteers in Girl Scouting is Volunteer Essentials. While Safety Activity Checkpoints focuses on safety guidance and parameters, Volunteer Essentials will address an array of topics such as Engaging Girls and Families, Troop Management, Product Program, Troop Finances, and Leader's Guide to Success. All Girl Scout Volunteers are instructed to review and understand and practice the principles and standards in both Volunteer Essentials and Safety Activity Checkpoints.

Understanding Which Activities Are Not Permitted

After being thoroughly investigated, some activities are clearly classified as "not permitted." Each sport or activity on the "not permitted" list is evaluated annually with respect to safety factors, council feedback, insurability, and accident history. These activities pose a high risk of bodily injury, require extensive prior experience to safely participate, or may require a driver's license such as with ATVs. Activities with a poor accident history based on loss data gathered from various industries are not approved and therefore "not permitted." The purpose of prohibiting certain activities is first and foremost to protect girls, but also to safeguard the financial and reputational well-being of your local council and the Girl Scout organization.

GSUSA does not approve, endorse, or provide safety checkpoints for "not permitted" activities.

The following activities are in the **not permitted** category:

- Bungee jumping
- Flying in privately owned planes, helicopters, or blimps
- Hang-gliding
- Untethered hot-air ballooning
- Hunting
- Snowmobiling
- Riding a motorbike
- Riding electric Scooters
- Using outdoor trampolines
- Parachuting or skydiving
- Parasailing
- Paintball tagging
- Riding all-terrain vehicles (ATVs)
- Stunt skiing
- Zorbing

Bungee Jumping. Bungee jumping is not highly regulated for safety or consistent in terms of facilitation from one place to the next. It is an activity that carries a significant risk of bodily injury. Most insurance companies that have access to the accident history of bungee jumping have deemed this activity high risk and dangerous.

Hang Gliding, Parasailing, Zorbing, Parachuting/Skydiving, and Untethered Hot-Air Ballooning are sports that also have inconsistent safety regulations, inconsistency of facilitation, and specific insurance implications or exclusions. These are activities that carry a significant risk of bodily injury. Insurance carriers with knowledge of these activities, from a loss experience perspective, view them as a high safety risk, meaning they see frequent and/or severe accidents associated with these sports.

Privately Owned Aircraft. Flying in privately owned aircraft is a very clear exclusion under GSUSA and (most) councils' commercial general liability insurance policies. In the event of an incident involving an aircraft accident, your council would be financially liable for potential liability and resulting lawsuits. Even with a specific non-owned aviation liability policy (if your council purchases this type of policy, which it may not), a private plane is a separate and distinct insurable interest (compared to a professional chartered aircraft tour). In other words, even under non-owned aviation insurance, privately owned and/or operated planes are often excluded.

Outdoor Trampolines. Outdoor trampolines, particularly those with stilted metal frames, pose a high risk of injury. The activity can result in sprains and fractures in the arms or legs—as well as potentially serious head and neck injuries. The risk of injury is high in the case of children that the American Academy of Pediatrics strongly discourages the use of trampolines at home. Outdoor trampoline park injuries also are an area of emerging concern. Indoor trampolines in a confined padded indoor facility with higher supervision are far safer, but still not recommend for children under six years old. See for reference: AAOS

Paintball Tag. Paintball tag is offered in specialized parks where participants shoot pellets of paint at each other throughout an obstacle course, woods, or maze. The pressure used in a paintball gun is quite strong. When hit by a paintball pellet, a girl is certain to experience some pain, swelling, and perhaps a bruise or welt for a couple of days. Shooting a girl with a paintball pellet is likely to cause a minor injury and has the potential to cause a more serious injury to eyes, mouth, ears, and throat. For these reasons, paintball tag is prohibited Target paintball shooting, however, is permitted.

Hunting. Hunting is a sport that requires handling firearms in the wilderness, high maturity levels, and the availability of expert guides. Shooting accidents are not uncommon during hunting trips. This is also a sport which rarely, if ever, comes up as a requested activity. A very large majority of councils do not commonly hunt or request hunting trips.

Jet Skis, Motor Bikes, ATVs, Snow Mobiles and Electric Scooters. Jet skiing, motor biking, and riding snow mobiles, ATVs and electronic scooters are prohibited due to the extremely high incidence of serious injury involved. Most insurance carriers are not comfortable with these activities due to poor accident history. Insurance companies require that an operator hold a valid driver's license. Adults and children riding on the back of motor bikes and jet skis as passengers are exposed to a high risk of serious injury with no active opportunity to actually learn the skill.

Chartered Aircraft Trips and Aviation

Chartered small aircraft trips require prior council approval for every flight. This activity is permitted *only with trip-specific council prior approval*. The safety factors involving chartered aircraft, equipment and pilots are transparent and readily verifiable, unlike private aircraft. Confirm with your council ahead of time that chartered aviation participation is covered under your council's general liability policy or non-owned aviation liability insurance policy. Again, these policies will almost always exclude *privately owned aircraft*.

Your council will confirm that the aviation company has evidenced proper insurance showing at least one million dollars aviation liability insurance and five million dollars umbrella. It is strongly recommended contact council (volunteerresources@gsmidtn.org) for assistance with vetting insurance issues and implications.

Tethered Hot-Air Ballooning. Some outdoor parks may offer the opportunity to learn the skill of hot-air ballooning in a relatively safe and controlled environment utilizing a tethered hot-air balloon. Consult your council so they can check their general liability insurance or non-owned aviation liability policy to determine if this activity is covered. A hot-air balloon is an aircraft and viewed the same as small planes or helicopters from an aviation risk perspective. Therefore, the same standard applies—professionally chartered and tethered hot air balloon rides will be considered, but private hot air balloons will not – private hot air balloons are not permitted.

Other Actions Girls and Volunteers Should Not Take

For legal reasons, there are other activities that girls and volunteers are not permitted to participate in while representing Girl Scouts. Avoiding these will preserve the integrity of our organization. These include:

- Endorsement of commercial products or services
- Solicitation of financial contributions for purposes other than Girl Scouting
- Participation in political campaigns or legislative activities unless the legislative activity has been specifically council approved.

First Aid

Make sure at least one adult member who is certified in first aid / CPR accompanies the troop / group on activities.

What To Do If There Is An Accident

Although you hope the worst never happens, you must observe council procedures for handling accidents and fatalities. At the scene of an accident, first provide all possible care for the injured person. Follow established council procedures for obtaining medical assistance and immediately reporting the emergency. To do this, you must always have on hand the names and telephone numbers of council staff, parents/guardians and

emergency services such as the police, fire department or hospital. Check with your council for emergency contact information and keep you Emergency Action Plan current with the appropriate contacts.

Your council may either have specific emergency contact information or a 24- hour emergency number or both. You should reach out to them for assistance. If a Girl Scout needs emergency medical care as the result of an accident or injury, first contact emergency medical services, and then follow council procedures for accidents and incidents. You will need the exact time and location of the incident, a description of the incident and the names of the people involved and any witnesses. After receiving a report of an accident, council staff will immediately arrange for additional assistance at the scene, if needed, and will contact parents/guardians, as appropriate. Your adherence to these procedures is critical, especially with respect to notifying parents or legal guardians. If the media is involved, let council-designated staff discuss the incident with media representatives.

In the event of a fatality or other serious accident, the police must be immediately notified. A responsible volunteer must remain at the scene the entire time. In the case of a fatality, do not disturb the victim or surroundings and follow police instructions. Do not share information about the accident with anyone but the police, your council and, if applicable, insurance representatives or legal counsel.

When Someone Needs Emergency Care

Girls need to receive proper instruction in how to care for themselves and others in emergencies. They also need to learn the importance of reporting to volunteers any accidents, illnesses, or unusual behaviors during Girl Scout activities. You can help girls by keeping in mind the following:

- Know what to report.
- Establish and practice procedures for weather emergencies.
- Know the type of extreme weather to expect in your area (tornadoes, hurricanes, and lightning). Please consult with your council for the most relevant information for you to share with girls.
- Establish and practice procedures for such circumstances as fire evacuation, lost persons, and building-security issues. Every girl and adult volunteer must know how to act in these situations. For example, you and the girls, with the help of a fire department representative, should design a fire evacuation plan for meeting places used by the group.
- Assemble a well-stocked first aid kit that is always accessible. First aid administered in the first few
 minutes can make a significant difference in the severity of an injury. In an emergency, secure
 professional medical assistance as soon as possible, normally by calling 911, and then administer first
 aid, if appropriately trained.

First Aid/CPR

For many activities, Girl Scouts recommends that at least one adult volunteer be first aid/CPR-certified. You can take advantage of first aid/ CPR training offered by organizations such as:

- American Red Cross
- National Safety Council
- EMP America
- American Heart Association
- American Safety and Health Institute (ASHI)
- Medic
- Other sponsoring organizations approved by your council.

<u>Caution:</u> Internet first aid / CPR training that is offered online may be necessary due to COVID-19 restrictions. Whenever in person training is safely authorized in your jurisdiction, opt for in-person training for in-person opportunities to practice and receive feedback on life saving technique. If taking a course not offered by one of the organizations listed in the previous paragraph, or taking any course that has online components, get approval from your support team or council prior to enrolling in the course to ensure you are using a council approved vendor and that an online training is acceptable.

First-Aider

General First Aider. A general first-aider is an adult volunteer who has taken Girl Scout approved first aid and CPR training that includes specific instructions for adult and pediatric CPR, first aid, and AED as well as AED (Automated External Defibrillator) training that, minimally, includes face to face, hands-on skills check for:

- Checking a conscious victim
- Checking an unconscious victim
- Adult & Pediatric CPR
- Adult & Pediatric Conscious choking
- Controlling bleeding
- Sudden illness

If, through the American Red Cross, National Safety Council, EMP America, or American Heart Association, you have a chance to be fully trained in first aid and CPR, doing so may make your activity planning go a little more smoothly.

Advanced First Aider. An advanced first aider is an adult with general first aid certification with additional health, safety or emergency response expertise such as, for example, a physician; physician's assistant; nurse practitioner; registered nurse; licensed practical nurse; paramedic; military medic; wilderness training, certified lifeguard or emergency medical technician (EMT).

The Safety Activity Checkpoints always tell you when a first aider needs to be present. Since activities can take place in a variety of locations, the presence of a first aider and the qualifications they need to have are based on the remoteness and scope of the activity. For example, if you take a two-mile hike in an area that has cell phone reception and service along the entire route and EMS (Emergency Medical Services) is within 30 minutes away then the first aider will not need to have knowledge of wilderness first aid. If, on the other hand, you take the same two-mile hike in a more remote area with no cell phone service and where EMS is more than 30 minutes away, the advanced first aider must have knowledge of wilderness first aid (see the chart below).

Access to EMS Minimum Level of First Aid Required	Level of First Aid Required
Less than 30 minutes	General First Aid
More than 30 minutes	Advanced First Aid or Wilderness First Aid (WFA) or Wilderness First Responder (WFR)

Although a WFR is not required, it is strongly recommended when traveling with groups in areas that are greater than 30 minutes from EMS.

It is important to understand the differences between a first aid course, and a wilderness rated course. Although standard first aid training provides basic incident response, wilderness-rated courses include training on remote-assessment skills, as well as emergency first-aid response, including evacuation techniques, to use when EMS is not readily available.

Note: The presence of an **advanced first aider** is required at resident camp. For large events—200 people or more—there should be, additional to regular first aider(s), **one advanced first aider** for every 200 participants. The following healthcare providers may also serve as advanced first aiders for large groups: physician; physician's assistant; nurse practitioner; registered nurse; licensed practical nurse; paramedic; military medic; and emergency medical technician.

First Aid Kit

Make sure a general first aid kit is available at your group meeting place and accompanies girls on any activity (including transportation to and from the activity). Please be aware that you may need to provide this kit if one

is not available at your meeting place. You can purchase a Girl Scout first aid kit, you can buy a commercial kit, or you and the girls can assemble a kit yourselves. The Red Cross offers a list of potential items in its Anatomy of a First Aid Kit (note that the Red Cross's suggested list includes aspirin, which you will not be at liberty to give to girls without direct parent/guardian permission). You can also customize a kit to cover your specific needs, including flares, treatments for frostbite or snake bites and the like.

In addition to standard materials, all kits should contain your council and emergency telephone numbers (which you can get from your council contact). Girl Scout activity insurance forms, parent consent forms and health histories may also be included.

Overall Health, Well Being and Inclusivity

Health History. Girl Scout councils require an annual health history form to be completed and signed by one parent/guardian for every Girl Scout and filed with the troop leader.

Follow council guidelines to comply with this. The form should reflect any significant medical condition, health issue, or allergy and be updated each year. The form can also reflect any over-the-counter medication that a girl is not permitted to take, if there are any.

If parents send medication on trips or activities, it should be in an original labeled container, controlled and administered by one designated adult. Health history forms can be shared with the site or camp physician or nurse ahead of time.

Keep a current and signed health history form for each girl with you when traveling. You may require an updated mid-year health history for overnight trips. For physically demanding activities, such as water sports, horseback riding, or skiing, an additional current health history form may be obtained to make sure all adults are aware of any current medical conditions or special needs. Councils will retain all health history forms in accordance with state record retention requirements and laws.

Health Exams. Some councils also require a health exam for any activity that is three overnights or longer, which may include resident camp. Again, follow your council guidelines with respect to health exams. In most cases, the health exam needs to have been completed within one year of the last date of the trip for a girl to participate. Your council may require a current health exam for adult volunteers who participate in trips of three nights or more, so ask your local council about their policy. A health exam can be given by a licensed physician, a nurse practitioner, a physician's assistant, or a registered nurse. The health exam form must be signed by the medical provider.

For large events or trips longer in duration, such as resident camp or a weeklong trip to a ranch, the designated health professional at the trip location is responsible for collecting all health exam forms and health history forms for girls and adults.

Health exam forms and health history forms are to be shared only with designated health professionals and your local council staff responsible for coordinating them. All health and medical information are private (by law) and must not be shared or publicly available, so keep it safe and secure. Only share information on a need-to-know basis.

Councils will retain all health exam forms in accordance with individual state record retention requirements and laws.

Vaccination and Immunization. Issues or questions with respect to vaccination exemption periodically arise with activity and trip participation. Vaccine exemption laws vary by state and focus on public and private school attendance more directly than they do for youth organizations. Therefore, it is best to obtain local state legal guidance and proceed in accordance with the state law as it applies to school attendance. A general overview of state laws regarding school immunization exemption is provided and annually updated on the National Conference of State Legislatures website.

If you have any questions about your obligation to communicate a girl's non-immunization with other troop parents, contact your local Girl Scout council for legal guidance as privacy laws may apply. Absent state laws that speak directly to vaccines and communicating non-immunization with parents of youth groups, the guidance is to follow the standard and protocol as it pertains to school attendance.

The COVID-19 vaccine is not expected to become available for children until the end of 2021. GSUSA is strongly encouraging adult volunteers who are able, and who qualify in their home state, to receive the vaccine but it is not a requirement to participate in Girl Scouts. However, since state laws may vary, contact your council to confirm its specific vaccination policy as it relates to adult volunteers.

Mosquitoes, Ticks, and Lyme's Disease Prevention. Mosquitoes, ticks, and insect bites are an inherent risk to any warm weather outdoor activity. Ensure parents and guardians are aware of the need to have their girls properly covered, preferably with closed shoes and light-colored clothing and socks. It is important to advise parents, guardians and girls of this risk and the safety precautions they should take. The understanding that your troop or council cannot be held responsible for tick bites which can be reinforced with a waiver reference on a permission slip.

An excellent resource for learning more is the <u>Tick and Lyme disease prevention section of Up To Date</u>.

To learn more about using insect repellent safely, visit the Environmental Protection Agency website at EPA Using Repellents Safely. To learn more about safely using DEET directly on the skin and on children, check out EPA DEET. And for more on skin-applied and clothing-only repellent education, review EPA Insect Repellents.

Emotional Safety. Adults are responsible for making Girl Scouts a place where girls are as safe emotionally as they are physically. Protect the emotional safety of girls by creating a team-agreement and coaching girls to honor this agreement. Team agreements typically encourage behaviors like respecting diverse feelings and opinions, resolving conflicts constructively, avoiding physical and verbal bullying or clique behavior, practicing fairness, and showing positive, respectful and helpful communication with others.

Physical or Sexual Abuse. Physical, verbal, emotional or sexual abuse of girls is forbidden. Sexual pressure, sexual advances, improper touching, sexual communication such as text messaging and sexual activity of any kind with girl members is not tolerated. If you witness or experience any behavior of this nature, notify the appropriate council staff immediately. Volunteers are responsible for following their council's guidelines for reporting any direct information or concern around physical, verbal, emotional, or sexual abuse with respect to girls.

Child Abuse. All states, the District of Columbia, American Samoa, Guam, the Northern Mariana Islands, Puerto Rico and the U.S. Virgin Islands have specific laws which identify persons who are required to report suspected child abuse to an appropriate agency. Therefore, if you witness or suspect child abuse or neglect, whether inside or outside of Girl Scouting, always notify your council immediately and follow your council's guidelines for reporting your concerns to the proper agency within your state.

For additional information please check the following resources:

- U.S. Department of Health & Human Services: Child Welfare
- How to Report Suspected Child Maltreatment: Reporting Abuse
- Mandatory Reporters of Child Abuse and Neglect: Mandatory Reporters

Mental Health and Safety. As an adult volunteer overseeing the activities and behaviors of young girls, and similar to child abuse, you may witness other signs of harmful tendencies such as self-harm. Self-harm can take a physical form such as cutting, burning, bruising, excessive scratching, hair pulling or poisoning or drug use. Other tendencies of self-harm are suicidal ideations that can be expressed verbally or with the written word. Another harmful expression involves harm to others which can be detected verbally or with physical aggression. If a situation of this nature is observed or comes to your attention in any form, always notify an appropriate council staff member immediately and follow your council guidelines with respect to next steps.

Equity. Girl Scouts welcomes all members, regardless of race, ethnicity, background, disability, family structure, religious beliefs, sexual orientation, gender identity and socioeconomic status. When scheduling, planning, and carrying out activities, carefully consider the needs of all girls involved, including school schedules, family needs, financial constraints, religious holidays, and the accessibility of appropriate transportation and meeting places.

In addition to physical and social-emotional disabilities consider the history, culture, and past experiences of the girls in your troop that could affect a girl's ability to equally participate in an activity. Work with girls and families to understand how an activity is perceived. Ensure that all girls and their families feel comfortable that they have access to whatever is needed to fully participate such as the proper equipment, prior experiences and skills needed to enjoy the activity.

Including Girls with Disabilities. Girl Scouts is committed to making reasonable accommodations for any physical or cognitive limitations a girl may have. Communicate with girls of all abilities and/or their caregivers to assess special needs and accommodations. To learn more about the resources available, visit <u>Disabled World.</u> Whenever possible, the individual activity chapter will provide resources specific to that sport or activity so always check when planning to include a girl with a disability, our goal is to include all girls with a desire to participate.

Transporting Girls

How parents decide to transport girls between their homes and Girl Scout meeting places is each parent's individual decision and responsibility.

For planned Girl Scout field trips and other activities, in which a group will be transported in privately-owned vehicles, arrange qualified drivers:

- Every driver must be a registered, background-checked member (approved volunteer) at least 21 years old, and have a good driving record, (more specific, without not driving restrictions) a valid license, and a registered/insured vehicle.
- Girls never drive other girls during activities or field trips.
- If a group is traveling in one vehicle, there must be at least two unrelated, registered background checked members (approved adult volunteers) in the vehicle, one of whom is female.
- If a group is traveling in more than one vehicle, the entire group must consist of at least two unrelated, registered background checked members (approved adult volunteers), one of whom is female.

Plan for safe driving:

- Review and implement the standards in the Checklist for Drivers, below.
- Share the Checklist for Drivers with all drivers, in advance.
- Build possible delays into your schedule. Allowing time for traffic or other delays will help prevent urgency and stress, which can be dangerous when driving.
- Provide directions for each vehicle.
- For driving trips of more than a few hours, plan a stop where all cars can gather up. This will avoid having drivers follow too closely or worry about being separated from the group.
- Anticipate stops every couple of hours, for drivers to rest and refresh. Let drivers know they can stop
 more often, if needed.
- Arrange for relief drivers if trips will last 6 hours or more.
- In each vehicle, there should be a first aid kit, and the permission and health history forms for each person in that car.

When borrowing or renting vehicles, drivers may rent cars or minivans in their own names, without council staff signature. Make sure the car is adequately insured; consult the driver's auto insurance company. Know

who is responsible for damage to, or loss of, the vehicle. Be sure the vehicle is used only for Girl Scout purposes, as non-related use can compromise coverage.

Read rental agreements to be familiar with the terms of the agreement, to be sure you comply with their terms and avoid surprises. For example, in many cases the minimum age of drivers is 25, and the maximum age is often under 70.

Chartered vehicles—such as buses--are contracted, usually with the driver or operator, for a group's exclusive use. Volunteers may not sign contracts for charters, even if there is no cost. Contact the council office at volunteerresources@gsmidtn.org to request approval and signature.

Taxis and ride-sharing services, including Uber and Lyft, may be used with these guidelines:

- An adult should ride in each vehicle with girls when multiple vehicles are being used.
- Wait for your ride in a safe place. For taxis, when possible, call (or ask your hotel to call), rather than hailing from the street. Use a taxi stand at airports. Stand away from traffic while waiting.
- For taxis: Check that the taxi is appropriately marked.
- For ride-sharing services:
 - o Check that the vehicle's license plate, make and model match what is shown in the app.
 - o Compare the app's photo with the driver. Ask for their name and be sure it matches the app.
 - Ask, "who are you here to pick up?" They should have your first name, but not other info about you.
- If you feel uncomfortable for any reason, do not get in the vehicle. If you become uncomfortable, end the ride. Report your experience to the taxi service or ride-sharing app.
- Send your in-town contact the name of the driver and your destination. Most apps have a sharing feature for this purpose.
- Do not share information about the group or where you are staying to any stranger.
- Each passenger must wear a seat belt. Enter and exit curbside.
- In foreign countries, consult a local expert about how to best call for taxis or rides. Reputable practices vary.

Recreational vehicles, campers, and trailers—whether privately-owned or rented--may be used if the driver has the appropriate training and license for the vehicle. Passengers must use seat belts when the vehicle is in motion and may not ride in a trailer or in the bed of a truck.

Vans Designed for 15 Passengers – Volunteers are not encouraged to operate 15 passenger vans as the design of the vehicles makes them inherently unsafe for the average non-professional driver. For untypical circumstances, when another option is impossible, make sure to follow this checklist before driving girls in a van designed for 15 passengers:

- Prior council approval must be obtained.
- The van was built in 2013 or later.
- Driver assistance technology has been installed.
- Insurance is valid. Check with the auto insurance company to confirm.
- All other safety measures are in place; see the Checklist for Drivers, below.
- No gear is loaded on top or heavy gear in the back of the van.
- The driver has the appropriate license in the state(s) where the van will be driven. This type of van may need a commercial driver's license.

These rules do not apply to commercial or professionally operated services such as airport shuttles. Professionally operated commercial vans designed for 15 passengers are permitted.

Commercial and common-carrier transportation is available to the public. They include buses, trains, airlines, ferries, and similar modes of transportation. In the United States, these are regulated and can be considered safe. Girls can compare fares and schedules and make decisions with adult support.

When traveling internationally, consider the transportation options available in the host country and determine safety and accessibility specific to the location.

Checklist for Drivers:

When driving a car, RV, or camper, take the following precautions and ask all other drivers to do the same:

- Ensure all drivers are volunteers at least 21 years old.
- Girls should not transport other girls.
- Never transport girls in flatbed or panel trucks, in the bed of a pickup, or in a camper-trailer.
- Keep directions and a road map in the car, along with a first-aid kit and a flashlight.
- Check your lights, signals, tires, windshield wipers, horns, and fluid levels before each trip, and recheck them periodically on long trips.
- Load gear appropriately. Heavy objects and luggage can affect vehicle stability and handling. Avoid overloading, especially on the top or back of any vehicle.
- Keep all necessary papers up to date including, but not limited to your driver's license; vehicle registration; any state or local inspections; and insurance coverage.
- Wear seat belts and insist that all passengers do the same. Each person must have their own, fixed seatbelt.
- Girls under 12 must ride in the back seats. Use car seats and boosters as required in your state.
- Follow best driving safety practices:
 - o Keep at least a two-car-length distance between you and the car ahead of you.
 - Do not talk or text on a cell phone or other device.
 - Do not use ear buds or headphones.
 - o Turn your lights on when your windshield wipers are on
- Know what to do in case of breakdown or accident. It is smart to have reflectors, a flashlight, a few tools, and a good spare tire.
- Take time to familiarize yourself with any new or rented vehicle.
- Take a break when you need it. The volunteer in charge of your trip will plan occasional stops, but it is
 ok to pull over to a safe place whenever you are too tired to continue. Relief drivers are planned for
 long drives.
- Do NOT drive when you are tired or taking medication that makes you drowsy.

Check with your council for any other specific guidelines or requirements they have.

Troop Meeting Space

Always choose a safe meeting space. Careful considerations should be used to find appropriate facilities for the age of the girls to be served and the activities to be conducted. A meeting place needs to provide a safe, clean, and secure environment that allows for the participation of all girls. You might consider using meeting rooms at schools, libraries, houses of worship, community buildings, childcare facilities, and local businesses. For teens, you can also rotate meetings at coffee shops, bookstores, and other places girls enjoy spending time.

Here are a few points to keep in mind as you consider meeting locations:

 Accessibility: Be sure the space can accommodate girls with disabilities, as well as parents with disabilities who may come to meetings.

- **Allergen-free:** Ensure that pet dander, smoke, and other common allergens won't bother susceptible girls during meetings.
- Availability: Be sure the space is available for the day and the entire length of time you want to meet.
- **Communication-friendly:** Be sure your cell phone works in the meeting space or there is a land line for emergencies. Internet accessibility is also helpful.
- **Cost:** The space should be free to use. However, you may wish to develop a partnership to provide service or offer a donation toward maintenance or utilities.
- Facilities: Sanitary and accessible toilets are critical.
- **Resources:** Determine what types of furnishings come with the room and ensure that the lighting is adequate. A bonus would be a cubby or closet of some sort, where you can store supplies.
- **Safety:** Ensure that the space is safe, secure, clean, properly ventilated, heated (or cooled, depending on your location), free from hazards, and has at least two exits that are well-marked and fully functional. Also be sure a first-aid equipment, smoke detectors and fire extinguisher are on hand.
- Size: Make sure the space is large enough accommodate the whole group and all planned activities.

Can we meet in a private home? It is not recommended to hold troop meetings in a private home. If you are considering meeting in a private home, please check with your council to make sure it is permitted based on council policy. In addition to the above, please remember to ensure these standards:

- Always obtain the prior approval from your council.
- The private home must the home of registered, council approved Volunteer.
- Girls may not meet in a home where a registered sex offender lives.
- Some councils may require membership and background checks for all adults living in the home.
- The troop needs to be able to focus without disruptions from other household members.
- Animals should be kept in a place that is separate from the meeting space.
- Homeowners should consider any personal insurance implications. The Homeowner should ask their personal Homeowner's insurance carrier if there are any insurance concerns with troop meetings at the home. Also, volunteers should confirm with the council that troop meetings in the home are covered by council's liability insurance carrier.
- Weapons must be out of view and in a locked space. Medication, cleaning products, or any
 poisonous substance must be stored in a secure space out of sight, preferably locked.