

GIRL SCOUTS OF MIDDLE TENNESSEE - TROOP FINANCIAL RECORD

Troop # SU # YEAR

This form along with your most recent bank statement are due to your Regional Executive by **May 31**. You must retain all records for a period of no less than three years. Use this form to keep a record of all cash received or paid out of the troop treasury.

Regional Executive
 Service Unit Manager
 Troop Leader

Bank Name
 City
 Account #

Authorized bank account signers

Troop Leader Signature

Date:

	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTALS
A Cash Beginning Balance:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Incoming Funds:													
GSUSA Membership Dues	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Gift to Girls Donations	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Troop Dues	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Uniforms/badges/patches	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Fall Product	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Cookies	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Council events/programs	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Service Unit events/programs	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Other: 1	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Other: 2	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Other: 3	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
B Total Receipts/Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Outgoing Funds:													
GSUSA Membership Dues	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Gift to Girls Donations	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Uniforms/badges/patches	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Fall Product	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Cookies	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Council events/programs	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Service Unit events/programs	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Supplies	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Refreshments/Snacks	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Other: 1	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Other: 2	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Other: 3	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
C Total Expenses/Checks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
D Ending Cash Balance:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

(A+B-C=D)