

Girl Scouts of Middle Tennessee is an equal opportunity employer. All applicants for employment will be considered without regard to race, color, religion, gender, age, national origin, citizenship, disability, or other status protected by applicable law.

INSTRUCTIONS:

- Answer all questions. Write legibly with black or blue ink. Feel free to use additional paper.
- Incomplete applications will not be considered.
- Send via mail: **Girl Scouts of Middle Tennessee**

attn: Camp Director (Camp Holloway OR Camp Sycamore Hills)
4522 Granny White Pike, Nashville TN 37204

or email: **Camp Holloway Director**
CampHolloway@gsmidtn.org
Phone/Fax: (615) 460-0212

Camp Sycamore Hills Director
CDirector@gsmidtn.org
Phone/Fax: (615) 460-0239

or online: gsmidtn.org/summer-camp

Application Date: _____ To which camp are you applying? Camp Holloway Camp Sycamore Hills Either

Name: _____ Social Security Number: _____

Mailing Address (Street, Apt. #): _____ City: _____ State: _____ Zip: _____

Preferred Phone: (_____) _____ Cell Phone: (_____) _____

Email: _____ University You Attend (if applicable): _____

Will you be at least eighteen (18) years of age by the time you start work? Yes No

Are you legally authorized to work in the United States? Yes No

Earliest Available Date to Start: _____ Available to Work Until: _____

Can you perform the essential functions of the job with or without accommodations? (See GSMIDTN Employment Opportunities Flyer for essential functions of camp staff.) Yes No

Position(s) Desired (After reviewing our job descriptions, please rank your top 5 positions with 1 being the highest.)

Please review the job descriptions in our Staff Employment Opportunities Packet or on our website prior to completing this section.

COUNSELING TEAM

- _____ Lead Unit Counselor
- _____ Lead Unit Counselor: Day Camp
- _____ Lead Unit Counselor: Leadership Programs
- _____ Assistant Lead Unit Counselor
- _____ Unit Counselor
- _____ Unit Counselor: Day Camp**

PROGRAM TEAM

- _____ Lead Adventure Counselor
- _____ Lead Aquatics Counselor
- _____ Lead Art Counselor*
- _____ Adventure Counselor
- _____ Aquatics Counselor
- _____ Archery Counselor
- _____ Art Counselor
- _____ Creative Arts Counselor
- _____ Culinary Counselor
- _____ Equestrian Counselor*
- _____ Media Counselor
- _____ Nature/Outdoor Counselor
- _____ STEAM (Science) Counselor

LEADERSHIP TEAM

- _____ Assistant Camp Director
- _____ Program Manager
- _____ Resource Counselor

SITE & SUPPORT TEAM

- _____ Bus Driver**
- _____ Business Specialist
- _____ Facilities Counselor

HEALTH TEAM

- _____ Health Officer

KITCHEN TEAM

- _____ Cook
- _____ Kitchen Manager
- _____ Kitchen Staff

*Camp Sycamore Hills ONLY
**Camp Holloway ONLY

How Did You Hear About Our Camps? (Please include all that apply.)

Interests and Abilities (Counseling, program, and leadership positions ONLY.)

- 4 - I am excellent at this program and have teaching experience. I could lead this program.
 3 - I am excellent in this activity. I have no teaching experience, but I can lead this program.
 2 - I have done and I am familiar with this activity, and with training, I would like to lead this activity.
 1 - I have little to no experience but am interested in this activity.
 0 - I have no experience or familiarity with this activity. I don't feel comfortable leading this program.

<input type="checkbox"/> Archery	<input type="checkbox"/> Low Challenge Course	<input type="checkbox"/> Team Building
<input type="checkbox"/> Art	<input type="checkbox"/> Music	<input type="checkbox"/> Theatre/Drama
<input type="checkbox"/> Canoeing/Kayaking	<input type="checkbox"/> Outdoor Cooking	<input type="checkbox"/> Tree Climbing
<input type="checkbox"/> Climbing	<input type="checkbox"/> Outdoor Skills (Leave No Trace, Firebuilding, Knot Skills, etc.)	<input type="checkbox"/> Woodworking
<input type="checkbox"/> Coding	<input type="checkbox"/> Rappelling	<input type="checkbox"/> Yoga
<input type="checkbox"/> Cooking/Baking	<input type="checkbox"/> Robotics	<i>Please fill in other interests and abilities:</i>
<input type="checkbox"/> Dance	<input type="checkbox"/> Sign Language	_____
<input type="checkbox"/> High Challenge Course	<input type="checkbox"/> STEAM (Science) Activities	_____
<input type="checkbox"/> Horseback Riding	<input type="checkbox"/> Swimming	_____

Training History (Please see job descriptions for required and/or preferred certifications. Include a copy of current certifications.)

CERTIFICATION	CERTIFYING ORGANIZATION	CERT. DATE	EXP. DATE
Lifeguard Training			
First Aid/CPR			
Mental Health/First Aid			
Water Safety Instructor			
Healthcare License (E.M.T., L.P.N., RN, Doctor, NP)			
Equestrian Instructor (CHA, etc.)			
Challenge Course Level 1 or 2 (Rock Climbing, Tree Climbing, High Challenge, Swing-By-Choice, Flying Squirrel)			
Canoeing/Kayaking			
Other			

Employment History (List most recent first, including up to 3 years of work history. Attach an additional sheet if needed.)

Employer Name: _____ Employer Phone: (_____) _____
 Employer Address (Street, Apt. #): _____ City, State, Zip: _____
 Position: _____ Dates of Employment: _____
 Major Responsibilities: _____
 Reason for Leaving: _____
 Supervisor Name: _____

Employer Name: _____ Employer Phone: (_____) _____
 Employer Address (Street, Apt. #): _____ City, State, Zip: _____
 Position: _____ Dates of Employment: _____
 Major Responsibilities: _____
 Reason for Leaving: _____
 Supervisor Name: _____

Education

	NAME AND LOCATION	MAJOR / MINOR (Course of Study)	YEAR COMPLETED IN SCHOOL	EXPECTED GRADUATION AND/OR DEGREE EARNED
High School				
College				
College				
Other				

Experience as a Camper or Camp Staff Member *(List most recent summers if you have more than will fit on this page.)*

Camp Name & Location _____	Sponsoring Organization _____	Year _____	Camper/Staff Position _____
Camp Name & Location _____	Sponsoring Organization _____	Year _____	Camper/Staff Position _____
Camp Name & Location _____	Sponsoring Organization _____	Year _____	Camper/Staff Position _____

Questions *(Please answer the following questions and give careful consideration to each. Attach an additional sheet if needed.)*

1. Why do you want to work at Girl Scout summer camp?

2. What experience do you have managing and engaging with children? What is the best and worst part?

3. What are three (3) strengths you bring to this position? How will these benefit our campers?

4. Your professional development is important! What goals do you have for personal growth this summer, and how can we help you achieve those?

For Your Information

All staff are expected to step in where needed and always be a positive influence for our campers. The primary responsibility of all staff is to be focused on the girls. Working at camp can be an extremely rewarding job. Many staff members return year after year to create special memories and make lasting impressions. We feel that it is our obligation to share the following information with you during the application process so you can make an informed decision about working for our camp programs.

Please review information carefully and initial each section before submitting your application:

- _____ **Unless specified, most camp positions require you to live on the property for the duration of your work week.**
- _____ **Camp Facilities** - Overnight staff must be willing to live and work in the following facilities with reasonable accommodation: platform tents, screened cabins, or dorm style cabins. Bathrooms may be separate from cabins or tents. **We cannot guarantee specific housing.**
- _____ **No Smoking** - All use of tobacco, vaping, or nicotine delivery systems are prohibited on camp properties. To partake in such substances, you must leave camp property only during scheduled time off.
- _____ **Return to Work on Sundays** - Staff must return to work at the required time, usually 12:00 PM on the day they are scheduled to work (Sundays are the start of the work week). Some positions may have alternate schedules.
- _____ **Tattoos and Body Piercings (including facial piercings)** - Must be covered at all times. Facial piercings may be replaced with clear studs.
- _____ **Physical Working Conditions at Camp** - Physical requirements: possible lifting of up to 50 lbs.; able to work in rustic, outdoor conditions (e.g. exposure to wildlife, hiking 5-10 miles per day on uneven terrain); subject to various weather conditions; etc.
- _____ **COVID-19** - Staff are asked to take precautions both on and off camp property to minimize their exposure to COVID-19. This includes limiting contact with family and friends, not going to large or indoor events, and wearing masks when needed.
- _____ **Staff must be able to self-manage mental, emotional, and social health in varying situations and environments.**

Camp work is demanding, requires long hours and adherence to camp policies that may be limiting (curfews, limited time-off, lack of privacy, no pets, no smoking, limited use of electronic devices, limited contacts, etc.). Is there anything that would prohibit you from complying with this lifestyle and our camp policies? Yes No

If you marked yes, please explain: _____

Have you ever been convicted of a crime (other than traffic violations)? Yes No

If yes, please state offense, date, and location. *(A conviction record will not necessarily be cause for disqualification.)*

Signature Authorization *(Please read carefully before signing.)*

Please review information carefully and initial each section before submitting your application:

- _____ I certify that the information provided on this application is true and complete. I understand that falsification or omissions of any kind of information will disqualify me from employment and/or will result in dismissal if discovered at a later date.
- _____ I hereby authorize you to contact any individuals and organizations identified on this application to verify information provided and to obtain additional reference information. I further authorize such individuals and organizations to release to you all information they have about me. I will not bring any claims against the Girl Scouts of Middle Tennessee or against any individual or organization based upon my references provided. I understand if offered employment, my position is subject to receipt of satisfactory references.
- _____ I understand that this application and any other Girl Scout documents are not contracts for employment and/or for any definite period of time, and that any individual who is hired may be terminated by the Girl Scouts at any time for any reason without advance notice. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee.
- _____ I understand working at camp demands an unselfish attitude. My concerns and efforts must always be primarily directed toward the physical and psychological welfare of the campers. Though management is very supportive, it is important that I recognize that camp counseling is a responsible job requiring a high level of care.
- _____ I agree to adhere to COVID-19 protocols put in place including wearing a mask and being tested weekly for COVID-19. I will take precautions to limit my exposure to COVID-19 while not on camp property.
- _____ I understand all statements made on this application become part of any future employee personnel file.

Signature: _____ Date: _____