

**Girl Scouts of Middle Tennessee** is an equal opportunity employer. All applicants for internship will be considered without regard to race, color, religion, gender, age, national origin, citizenship, disability, or other status protected by applicable law.

**INSTRUCTIONS:**

- Answer all questions. Write legibly with black or blue ink. Feel free to use additional paper.
- Incomplete applications will not be considered.
- Send via mail: **Girl Scouts of Middle Tennessee**

attn: Camp Director (Camp Holloway OR Camp Sycamore Hills)  
4522 Granny White Pike, Nashville TN 37204

or email: **Camp Holloway Director**  
CampHolloway@gsmidtn.org  
Phone/Fax: (615) 460-0212

**Camp Sycamore Hills Director**  
CDirector@gsmidtn.org  
Phone/Fax: (615) 460-0239

or online: [gsmidtn.org/summer-camp](http://gsmidtn.org/summer-camp)

Application Date: \_\_\_\_\_ *Applications are due January 29, 2021.*

Name: \_\_\_\_\_ Parent / Guardian Name: \_\_\_\_\_

Address (Street, Apt. #): \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Preferred Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Parent / Guardian Email: \_\_\_\_\_

Will you be at least fifteen (15) years of age by the time camp starts?  Yes  No

Are you legally authorized to work in the United States?  Yes  No

Have you applied to work as an intern before?  Yes  No

Can you perform the essential functions of the job with or without accommodations?  Yes  No

**Position(s) Desired** (Please indicate which position you are applying.)

Media \_\_\_\_\_ Office \_\_\_\_\_ Program\* \_\_\_\_\_ Vaquera\*\* (must be a level 3 Vaquera) \_\_\_\_\_

Please rate the weeks you would like to work (1st, 2nd, 3rd, and 4th). Please select all available dates so we can make the best decision.

\_\_\_\_\_ May 30-June 54 \_\_\_\_\_ June 6-11 \_\_\_\_\_ June 13-18 \_\_\_\_\_ June 20-25

\_\_\_\_\_ June 27-July 2 \_\_\_\_\_ July 11-16 \_\_\_\_\_ July 18-23 \_\_\_\_\_ July 25-27

*\*Please note that in 2022, program interns will be required to have completed CIT II.*

To which camp are you applying?  Camp Holloway  Camp Sycamore Hills  Either

*\*\*Camp Sycamore Hills only*

How did you hear about this position?

**Training History** (Please list any trainings you have attended. These can be Girl Scout or non-Girl Scout trainings.)

Examples: Program Aide (PA), Counselor In Training (CIT), Counselor in Training II (CIT II), Leader in Action (LiA), First Aid/CPR, Babysitting, etc.

TRAINING	TRAINING DATE

**Employment and/or Volunteer History** (List most recent first. Attach an additional sheet if needed.)

Dates of Employment / Volunteer Work: \_\_\_\_\_  
Organization Name: \_\_\_\_\_ Organization Phone: (\_\_\_\_\_) \_\_\_\_\_  
Organization Address (Street, Apt. #): \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Position / Major Responsibilities: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_

Dates of Employment / Volunteer Work: \_\_\_\_\_  
Organization Name: \_\_\_\_\_ Organization Phone: (\_\_\_\_\_) \_\_\_\_\_  
Organization Address (Street, Apt. #): \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Position / Major Responsibilities: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_

**Experience as a Camper or Intern** (List most recent summers if you have more than will fit on this page.)

_____	_____	_____	_____
Camp Name	Location	Year	Experience
_____	_____	_____	_____
Camp Name	Location	Year	Experience
_____	_____	_____	_____
Camp Name	Location	Year	Experience

**Questions** (Please answer the following questions and give careful consideration to each. Attach an additional sheet if needed.)

1. Why do you want to be an intern?
  
  
  
  
  
  
  
  
  
  
2. What main contributions do you think you can make to camp?
  
  
  
  
  
  
  
  
  
  
3. What do you hope to gain from this experience?
  
  
  
  
  
  
  
  
  
  
4. What challenges do you believe you will have transitioning to a quasi-staff position? *A quasi-staff position means that you will have a counselor and be considered a camper, but still have responsibilities at camp. Other campers will look up to you.*

## For Your Information

Working at camp can be an extremely rewarding job. Many interns return year after year to create special memories and make lasting impressions. We feel that it is our obligation to share the following information with you during the application process so you can make an informed decision about working for our camp programs.

**Please review information carefully and initial each section before submitting your application:**

- \_\_\_\_\_ **Camp Facilities** - Interns must be willing to live and work in the following facilities with reasonable accommodation: platform tents, screened cabins, or dorm style cabins. Bathrooms may be separate from cabins or tents. **We cannot guarantee specific housing.**
- \_\_\_\_\_ **No Smoking** - All use of tobacco, vaping, or nicotine delivery systems are prohibited on camp properties. To partake in such substances, you must leave camp property only during scheduled time off.
- \_\_\_\_\_ **Tattoos and Body Piercings (including facial piercings)** - Must be covered at all times. Facial piercings may be replaced with clear studs.
- \_\_\_\_\_ **Physical Working Conditions at Camp** - Physical requirements: possible lifting of up to 50 lbs.; able to work in rustic, outdoor conditions (e.g. exposure to wildlife, hiking 5-10 miles per day on uneven terrain); subject to various weather conditions; etc.
- \_\_\_\_\_ **Interns must be able to self-manage mental, emotional, and social health in varying situations and environments.**
- \_\_\_\_\_ **Scheduled Time Off (TO)** - Interns are scheduled two hours off each day (Monday-Thursday).
- \_\_\_\_\_ **Electronic Devices** - Devices may only be used on your time off and must be turned off at bedtime. It is expected that interns follow the electronic guidelines of their parents/guardians.
- \_\_\_\_\_ **Value System** - It is expected that interns will respect the value system adhered to at home while at camp. For example, interns will not ask to borrow music, books, or magazines from a staff member or camper which is not permitted at home.
- \_\_\_\_\_ **Relationships** - Interns are campers supporting the camp program. Any relationship with camp staff is a camper to adult relationship. Conversations and interactions will remain as such. Likewise, interns are in a position of perceived power at camp. Relationships with other campers will remain appropriate.
- \_\_\_\_\_ **COVID-19** - Interns are asked to take precautions both on and off camp property to minimize their exposure to COVID-19 prior to coming to camp. This includes limiting contact with family and friends, not going to large or indoor events, and wearing masks when needed. We are also asking interns to have a negative COVID-19 test within 3 days prior to coming to camp for their intern week.
- \_\_\_\_\_ **Interns must be able to self-manage mental, emotional, and social health in varying situations and environments.**

Camp work is demanding, requires long hours and adherence to camp policies that may be limiting (curfews, limited time-off, lack of privacy, no pets, no smoking, limited use of electronic devices, etc.). Is there anything that would prohibit you from complying with this lifestyle and our camp policies?  Yes  No

Have you ever been convicted of a crime (other than traffic violations)?  Yes  No

If yes, please state offense, date, and location. (A conviction record will not necessarily be cause for disqualification.)

## Signature Authorization (Please read carefully before signing.)

**Please review information carefully and initial each section before submitting your application:**

- \_\_\_\_\_ I certify that the information provided on this application is true and complete. I understand that falsification or omissions of any kind of information will disqualify me from being an intern and/or will result in dismissal if discovered at a later date.
- \_\_\_\_\_ I hereby authorize you to contact any individuals and organizations identified on this application to verify information provided and to obtain additional reference information. I further authorize such individuals and organizations to release to you all information they have about me. I will not bring any claims against the Girl Scouts of Middle Tennessee or against any individual or organization based upon my references provided. I understand if offered an intern position, my position is subject to receipt of satisfactory references.
- \_\_\_\_\_ I understand that this intern application and any other Girl Scout documents are not contracts for an internship and/or for any specific week, and that any individual who is offered an intern position may be terminated by the Girl Scouts at any time for any reason without advance notice. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing intern.
- \_\_\_\_\_ I agree to adhere to COVID-19 protocols put in place including wearing a mask and being tested weekly for COVID-19. I will take precautions to limit my exposure to COVID-19 while not on camp property.
- \_\_\_\_\_ I understand all statements made on this application become part of any future employee personnel file.

Intern Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_