

# **GIRL SCOUTS OF MIDDLE TENNESSEE COVID-19 DAY-USE RESERVATION GUIDE**

Girl Scouts of Middle Tennessee is excited to opening our properties for troops to use on a day-use reservation! This means that troops will come out to camp during the day and leave after they finish their activities. The time frame for remaining on property is dependent on the reservation made in CouncilALIGNMENT and your activity schedule.

## **Reservations:**

Day use only reservations can be made through CouncilALIGNMENT by troop leaders. As with all property reservations, an adult attending with the troop (and showing on the roster) must have completed a qualified First Aid/CPR AED training. Property reservations must be 30 days out and activity requests should be made 45 days out. If you are within that window, you can make a reservation or request, but you will need to pay the entire property (not activity) reservation at the time of booking.

This reservation will allow you to come to camp property, and to request activities on camp. However, due to social distancing requirements, you will not have access to any buildings aside from bathroom facilities, and you are not guaranteed access to a pavilion for lunch or resting. We recommend that you bring everything you will need for the day including (but not limited to): lunch, snacks, water, first aid kit, chairs, picnic blanket, sunscreen, bug spray, etc.

## **Group Sizes:**

Troop reservations are limited to 15 people, including adults. If you have a larger troop and need additional spaces, separate reservations will need to be made. You may not switch girls between groups. Activity limits may be lower and will be strictly observed. Siblings and non-registered adults are not permitted for troop camping (including day use), adventure or outdoor activities.

# GIRL SCOUTS OF MIDDLE TENNESSEE COVID-19 DAY-USE RESERVATION GUIDE

## Facilitated Activities:

You can make an activity request through CouncilAlignMENT. In order to maintain social distancing for staff and girls, we are offering limited activity choice for the fall. These activities include:

Archery  
Swimming (through September 27, weather permitting)  
Kayaking (through September 27, weather permitting)  
CORCLs (through September 27, weather permitting)  
Tie Dye  
Knot-So-Fast  
Knife Safety  
Creek Explorers (through October 31, weather permitting)  
Obstacle Course  
Games and Initiatives  
Tree Climbing  
Rock Climbing  
High Challenge

The Outdoor Adventure Specialist will contact you regarding your request and payment. Please contact Sara Cassese at [SCassese@gsmidtn.org](mailto:SCassese@gsmidtn.org) with any questions about your activity request.

## On-Your-Own Activities:

Activities such as hiking, disc golf, 9 square in the air, and gaga are available for troops to participate in on a first-come first served basis. Please be aware that no buildings will be open, and bathroom availability is limited. Use the following guidelines for these activities:

1. Troops are responsible for maintaining social distancing within games. For example, instead of 9 square, you may put girls in the four corner squares and play the same way to allow for social distancing.
2. Troops must bring any equipment needed (ball or disc).
3. Please bring and use hand sanitizer prior to and leaving and activity.
4. If another troop is present at an activity such as gaga, please wait socially distanced for them to complete their game. On hiking trails, give others a wide-berth and be considerate of distancing. Wear masks if many people are on the trails and passing others will be a common occurrence.
5. If it is not possible to socially distance while participating in activities, masks should be worn.

# GIRL SCOUTS OF MIDDLE TENNESSEE COVID-19 DAY-USE RESERVATION GUIDE

## Rosters and Required Forms:

Prior to coming to camp property, troops must verify their final roster with the Outdoor Adventure Specialist and Property Manager no later than the Wednesday prior to your reservation. You may switch out girls or adults after this point, but the newly registered person must come to camp with all of their forms (see below) completed or they will not be permitted to remain. If you have a property reservation for the 2020 Girl Scout year (through September 30) but are bringing girls who are registered in the 2021 Girl Scout year, please contact Lauren Reichstein at [Lreichstein@gsmidtn.org](mailto:Lreichstein@gsmidtn.org) so we can assist in getting these forms complete.

Every person on the roster (including adults) MUST have completed their Property Liability Waiver in CouncilAlignMENT. ***This waiver has new language and must be re-signed, even if it was filled out in the past calendar year.*** To complete the liability waiver, follow these steps:

1. Log into your Council AlignMENT account at <https://ca52.councilalignment.org>
2. Click on "View Profile."
3. On the menu at the top of your profile, click "Property Liability Waiver."
4. Read the information.
5. Click "Accept" if you agree to the terms.

You may also complete a paper version of this form (which will be attached to your information e-mail). However, if a paper form is used, it is only usable for the day of your property reservation at the specific property of your program. A completed waiver in CouncilAlignMENT is valid for one calendar year from the date the terms are accepted.

In addition, every person must come with a signed COVID-19 questionnaire and Girl Scout permission form signed by a parent/guardian (not a troop leader. Those without any of these forms will not be permitted to stay on property.

# GIRL SCOUTS OF MIDDLE TENNESSEE COVID-19 DAY-USE RESERVATION GUIDE

## Arriving at camp:

Please carpool to our camp properties. Anyone who is not part of the group may not remain on property or must remain in their vehicle. They may not exit to use the bathroom or for any other reason. Troops should proceed to the check-in tent located near the Red Barn (Camp Sycamore Hills) or pool/trading post (Camp Holloway).

All participants must:

1. Have their temperature taken by a staff member. Anyone with a fever of 100.4 or who came in the same vehicle as that person will not be allowed to remain.
2. Have a signed questionnaire (for minors, the questionnaire must be signed by a guardian). Anyone who answers “yes” to any question, or who has ridden in a vehicle with that person will not be allowed to remain.
3. Have a signed liability waiver in Council Alignment

When a participant has completed the screening process, they will be given a sticker to wear on their outermost layer of clothing. Please keep this sticker on your person at all times. Anyone without a sticker at any activity will have to be re-screened before they can participate.

## Building Access and Cleaning:

There will be no building access aside from some bathroom facilities. Those include the main showerhouse, pool showerhouse, and Pine Hill bathrooms at Camp Sycamore Hills and the pool bathhouse and tent bathhouse at Camp Holloway.

Commonly touched surfaces in bathrooms such as door handles, faucets, toilet flushers, etc. will be sanitized in between groups or once an hour depending on usage. The number of girls and/or adults in bathrooms should be minimized (one buddy pair at a time) and the door to the bathroom should remain open. Masks should be worn and lines should form outside of bathroom facilities. Be sure to observe *Safety Activities Checkpoints* ratios (no one-on-one adult-girl contact in bathrooms – girls should have a buddy, or another adult should be present).

The trading post will be open at Camp Holloway and Camp Sycamore Hills at designated times. Though you will not be able to physically go into the trading post, we will have catalogues available to help you complete your purchase.

# GIRL SCOUTS OF MIDDLE TENNESSEE COVID-19 DAY-USE RESERVATION GUIDE

## Participant Requirements:

Participants are required maintain social distancing at all times. Prior to each activity, girls and adults should visibly sanitize their hands. Troop leaders are responsible for providing their own hand-sanitizer for their troop. In addition, girls and adults must wear masks when:

1. Participating in any facilitator-led outdoor or adventure activity (unless specifically instructed to remove their masks in the case of aquatic activities. **High adventure activities such as rock climbing, tree climbing and high challenge will require participants to wear a mask).**
2. When in common areas such as bathrooms and pavilions.
3. When interacting with staff for questions, checking-in, etc.
4. At most times when on property.

## Cancellations:

Standard cancellation timelines will apply for day-use activities. Cancellations must be received 30 days prior to your program date in order for a refund to be issued. If you make your reservation within 30 days, payment is due once your activity request is approved. If you decide to cancel the activity at that point, the activity fees will remain in your cart.

Girl Scouts of Middle Tennessee is following the guidelines of Metro Davidson County for re-opening. If, at any time, small group gatherings are not permitted or it is advised that activities be cancelled for safety reasons, we will cancel your reservation and you will receive a full refund. If Davidson County is returned to Phase 1, or the county in which you reside faces similar measures, we will cancel your reservation and offer a full refund.

In addition, because we are not allowing access to indoor facilities, some activities will be weather-contingent. If we are unable to accommodate your program due to weather, you will receive a full refund. This determination will be made by Girl Scouts of Middle Tennessee. If a troop cancels due to weather, a refund will not be issued.