

This form is required to request an off-site activity facilitated by Girl Scouts of Middle Tennessee staff. Requests will be considered on a first-come, first-served basis and are subject to staff and supply/equipment availability. *Note: All participants are required to complete the Health History Record and bring it to the scheduled activity.* For more information on activity offerings visit gsmidtn.org/travel-activities.

Troup/Group Information

Troop #: _____ Service Unit #: _____ Contact Name: _____

Mailing Address (Street, Apt. #): _____

Daytime Phone: (_____) _____ Cell Phone: (_____) _____ Email: _____

Participants

Indicate the number of program participants in each age level.

_____ Daisy (grades K-1) _____ Brownie (grades 2-3) _____ Junior (grades 4-5)
_____ Cadette (grades 6-8) _____ Senior (grades 9-10) _____ Ambassador (grades 11-12) _____ Adults (18+)

We must have the following information in advance so that we may staff our program areas appropriately.

Do any participants have special needs?: yes no If yes, please explain:

Location of Reservation

Council Office (Granny White Pike) Off-Site Travel Location Address: _____

Preferred Date: _____ Preferred Time: _____ a.m. or p.m. (circle one)

Submission Instructions

Complete the Program Fee Chart on the next page. *Note: Minimum and Maximum participant requirements.*

All requests are due no later than 45 days prior to the event date. Late requests may not be accommodated. We will email or call to confirm and, if needed, discuss any scheduling conflicts. You will be notified when your request is approved. Approved requests will be placed in your CouncilAlignment account for payment. Payment must be made via CouncilAlignment and received no less than 30 days prior to your requested date.

Return form to:

Email: SCassese@gsmidtn.org

Fax: (615) 460-0213

Mailing Address:

Girl Scouts of Middle Tennessee
Attention: Sara Cassese
4522 Granny White Pike
Nashville, TN 37204

Activity Fee Chart

D = Daisy (grades K - 1) **B** = Brownie (grades 2 - 3) **J** = Junior (grades 4 - 5)
C = Cadette (grades 6 - 8) **S** = Senior (grades 9 - 10) **A** = Ambassador (grades 11 - 12)

Activity	Age Level <i>(circle all that apply)</i>	Min / Max Participants	Number of Participants <i>(Girls and Adults)</i>	Price	Subtotal
Archery	B J C S A	6 / 12		x \$8	= \$
Bristle Bots	C S A	6 / 16		x \$8	= \$
Campfire Cooking: Basics	B J C S A	6 / 12		x \$8	= \$
Canvas Creations	D B J C S A	6 / 20		x \$8	= \$
Car Design	D B J C S A	6 / 16		x \$8	= \$
Creek Explorers	D B J C S A	8 / 20		x \$5	= \$
Knife Safety	B J C S A	6 / 12		x \$7	= \$
Knot-So-Fast	B J C S A	6 / 20		x \$7	= \$
LEGO Robotics	B J C S A	6 / 16		x \$8	= \$
Letterboxing	B J C S A	6 / 12		x \$7	= \$
Marble Maze	D B J C S A	6 / 25		x \$6	= \$
Marshmallow Shooter	B J C S A	6 / 15		x \$8	= \$
Missin EGGossible	D B J C S A	6 / 24		x \$6	= \$
Night Hike	D B J C S A	6 / 20		x \$5	= \$
Ozobots	B J C S A	6 / 24		x \$8	= \$
Screen Printing	D B J C S A	6 / 20		x \$8	= \$
Slime	D B J C S A	6 / 24		x \$7	= \$
Songs & S'mores	D B J C S A	6 / 20		x \$5	= \$
Spaghetti Towers	D B J C S A	6 / 20		x \$5	= \$
Squishy Circuits	D B J C S A	6 / 25		x \$7	= \$
Tie-Dye	D B J C S A	6 / 20		x \$8	= \$
Troop Teambuilding Games	D B J C S A	8 / 25		x \$5	= \$

(A) Total of All Activities = \$

(B) Travel Fee (\$15.00) = \$

Final Fee (A + B) = \$