

## Information

Troops must submit a Permission to Conduct a Money-Earning Project to Volunteer Resources to conduct a money-earning project to cover expenses for troop activities including Take Action Projects. **Requests MUST be submitted at least 30 days prior to the activity.**

Established troops cannot plan and/or conduct a money-earning project if they have not participated in the Girl Scout Cookie and Fall Product programs. New troops must plan to participate in the Girl Scout Cookie and next Fall Product programs. Troops and girls working on Bronze, Silver, and Gold Award Take Action Projects need to submit a copy of the signed approval form with their final report.

## Reminders: Solicitation of Contributions

Girl members may not engage in any direct solicitation for money. Therefore, girls are strictly prohibited from crowd source funding or soliciting funding of any type (Go Fund Me, Kickstarter, or similar crowd funding methods are not allowed).

*Volunteer Essentials* - Finances, Chapter 5  
*Blue Book of Basic Documents* - Fundraising Solicitation of Contributions, Page 21

## INSTRUCTIONS

- Read Girl Scouts of Middle Tennessee's policies on money-earning projects found in Chapter 5: Managing Group Finances section in *Volunteer Essentials*.
- Select a project based on Girl Scout guidelines and Girl Scouts of Middle Tennessee policies.
- Do not proceed with the project until you have received a copy of the approved application signed by the appropriate person.

## Submit Only Pages 2 - 3

# Permission to Conduct a Money-Earning Project

Girl Scouts of Middle Tennessee | 4522 Granny White Pike, Nashville TN 37204  
Phone: (615) 383-0490 | Fax: (615) 460-0238 | [gsmidtn.org](http://gsmidtn.org)

## Troop and Troop Treasury Information

Troop #: \_\_\_\_\_ Service Unit #: \_\_\_\_\_  
Grade Level (check all that that apply):  Brownie  Junior  Cadette  Senior  Ambassador  
Leader's Name: \_\_\_\_\_ Treasurer's Name: \_\_\_\_\_  
Leader's Address (Street, Apt. #): \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Daytime Phone: ( \_\_\_\_\_ ) \_\_\_\_\_  
Amount of money now in troop treasury: \$ \_\_\_\_\_ Total amount troop needs for plans: \$ \_\_\_\_\_  
Troop plans for money-earning project proceeds:

Did troop participate in the most recent Girl Scout Cookie Program?

Yes, \$ \_\_\_\_\_ troop proceeds  No, when did your troop register? \_\_\_\_\_

If eligible did the troop participate in the most recent Fall Product Program?

Yes, \$ \_\_\_\_\_ troop proceeds

No, when did your troop register? \_\_\_\_\_

## Project Details (Be specific; include the project name, description and locale).

Money Earning Project \_\_\_\_\_ Date of Event \_\_\_\_\_

Location: \_\_\_\_\_

Detailed Description of Project:

Estimated Total Earnings: \$ \_\_\_\_\_

## Project Goals

How have the girls been involved in planning this project?

On which awards will the girls be working?

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What are the potential benefits of this activity for the girls?

What resources (people, publications) have the girls used in planning this project?

- ✓ Troop girls and adults have read GSMIDTN Money-Earning Basics in **Volunteer Essentials**.
- ✓ Participation is voluntary.
- ✓ Planning has taken place with girls understanding their financial goals.
- ✓ Activity is suited to the age and abilities of the group.
- ✓ Money earned is not to be retained by individuals.
- ✓ Activity does not involve any game of chance, including 50/50, raffles, or BINGO of any kind.
- ✓ Troop girls and adults are not directly soliciting for cash or hosting a product demonstration party.
- ✓ Troop girls and adults are not selling or endorsing commercial products.
- ✓ Troop girls and adults are not soliciting business/money for another organization or company, including percentage earnings

I, **Girl Scout Troop Leader/Volunteer**, have reviewed *Volunteer Essentials* and the information listed on this form. I am aware of the requirements and guidelines of Girl Scout Money-Earning Projects as set forth by both GSUSA and Girl Scouts of Middle Tennessee and believe that this project aligns with those requirements.

## SIGNATURE AUTHORIZATION

Troop Leader Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Service Unit Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Volunteer Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## SUBMISSION INSTRUCTIONS

If you have selected a project from the list: Resources, Troop Finances, Troop Financial Policy, or from the Managing Group Finances section of *Volunteer Essentials*, then submit this form to your service unit manager for approval. If your money-earning project is not included on the list, send your form to the Girl Scouts of Middle Tennessee for approval at:

Girl Scouts of Middle Tennessee  
Attn: Money-Earning Project Approval 4522 Granny White Pike  
Nashville, TN 37204  
Or you may fax to: (615) 460-0255