

SHOP ORDER FORM

Use this form to order merchandise from the Girl Scout Shop by fax (615) 460-0222; by mail (attn: Girl Scouts of Middle Tennessee Shop; 4522 Granny White Pike; Nashville, TN 37204); or by email to nashvilleshop@gsmidtn.org.

For shop hours and information, please visit the shop section of the Girl Scouts of Middle Tennessee website at www.gsmidtn.org/shop/.

BUYER AND SHIPPING INFORMATION (PRINT CLEARLY)

Name: _____ Date: _____

Shipping address: _____
Street Suite#/Apt #/Lot #

City State Zip

Day phone: () _____

Other phone: () _____

E-mail: _____ Troop #: _____

Quantity Ordered	Catalog #	Color	Size	Item Description	Price Per One Item	Total Cost

Sub Total

EXCHANGES

- Exchangable merchandise must be returned in original packaging (tags attached, if applicable, and accompanied by the sales receipt within 45 days of purchase)
- Returned merchandise balances will be issued as shop credit (sorry, no refunds)

+ 9.25% sales tax

*See tax exempt in payment options

+ Shipping and handling

*See rate information below

- Shop credit

= Total amount enclosed

PAYMENT OPTIONS

- Check is enclosed. Make checks payable to **Girl Scouts**. Check must include current address and phone number.
- Purchase is Tax exempt. If not already on file with the shop, please fax or email a copy of your TN Dept of Revenue Certificate of Exemption form effective July 1, 2015 or after. **Only purchases made with a troop check or debit card may be tax exempt.**

REGULAR SHIPPING/HANDLING:

Girl Guides cannot be shipped
Please call for Shipping Rates

Charge my VISA MasterCard: Personal Troop Debit

Account #: _____ - _____ - _____

Expiration date: ____ - ____ Signature: _____

Cardholder name (please print): _____

A signature is required on all credit and debit card orders.