

GIRL SCOUTS OF MIDDLE TENNESSEE - TROOP FINANCIAL RECORD

Troop # SU # YEAR

This form along with a current bank statement are due to your service unit manager and/or Regional Executive by **May 1**. You must retain all records for a period of no less than three years. Use this form to keep a record of all cash received or paid out of the troop treasury.

Regional Executive
 Service Unit Manager
 Troop Leader

Bank Name
 City
 Account #

Authorized bank account signers

Troop Leader Signature

Date:

	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTALS
A Cash Beginning Balance:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Receipts/Deposits:													
GSUSA Membership Dues													\$ -
Family Contribution													\$ -
Troop Dues													\$ -
Fall Product													\$ -
Cookies													\$ -
Council events/programs													\$ -
Service Unit events/programs													\$ -
Other:													\$ -
Other:													\$ -
Other:													\$ -
B Total Receipts/Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses/Checks:													
GSUSA Membership Dues													\$ -
Family Contribution													\$ -
Fall Product													\$ -
Cookies													\$ -
Council events/programs													\$ -
Service Unit events/programs													\$ -
Recognitions/Insignia													\$ -
Supplies													\$ -
Refreshments/Snacks													\$ -
Other:													\$ -
Other:													\$ -
Other:													\$ -
C Total Expenses/Checks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
D Ending Cash Balance:)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

(A+B-C=D)