

SHOP ORDER FORM

Use this form to order merchandise from the Girl Scout Shop by fax (615) 297-5617, by phone (615) 460-0222 or tollfree at (800) 395-5318 ext. 222 or by mail: Attn: Girl Scouts of Middle Tennessee Shop; 4522 Granny White Pike; Nashville, TN 37204. For shop hours and information, please visit the shop section of the Girl Scouts of Middle Tennessee website at www.gsmidtn.org/shop.

BUYER AND SHIPPING INFORMATION (PRINT CLEARLY)

Name: _____ Date: _____

Shipping address: _____ Day phone: () _____

Street _____ Suite#/Apt #/Lot # _____
 City _____ State _____ Zip _____ Other phone: () _____

E-mail: _____ Troop #: _____

Quantity Ordered	Catalog #	Color	Size	Item Description	Price Per One Item	Total Cost

EXCHANGES

- Exchangable merchandise must be returned in original packaging (tags attached, if applicable, and accompanied by the sales receipt within 45 days of purchase)
- Returned merchandise balances will be issued as shop credit (sorry, no refunds)

PAYMENT OPTIONS

- Check is enclosed. Make checks payable to **Girl Scouts**. Check must include current address and phone number.
- Purchase is tax exempt. If not already on file with the shop, please fax or mail a copy of your Tennessee Department of Revenue Certificate of Exemption form effective July 1, 2007 or after. **Only purchases made with a troop check or troop debit card may be tax exempt.**

Sub Total	
+ 9.25% sales tax	
<small>*See tax exempt in payment options</small>	
+ Shipping and handling	
<small>*See rate information below</small>	
- Shop credit	
- Shop discount	
= Total amount enclosed	

REGULAR SHIPPING/HANDLING:	
\$00.00 - \$24.99	\$2.50
\$25.00 - \$49.99	\$5.00
\$50.00 - \$74.99	\$7.50
\$75.00 - \$99.99	\$10.00
\$00.00 +	10% of SubTotal
Book orders are shipped FedEx. Please call for s/h rates.	

Charge my VISA MasterCard: Personal Troop Debit

Account #: _____ - _____ - _____ - _____

Expiration date: ____ - ____ Signature: _____

Cardholder name (please print): _____

A signature is required on all credit and debit card orders.