

# GIRL SCOUTS OF MIDDLE TENNESSEE

## PROPERTY RESERVATION REQUEST FOR SERVICE UNITS

**ONLY service unit managers may submit this request.** Requesting a site does not reserve any adventure or horse programming. For insurance information regarding trips of more than two nights, see Leader Essentials.

### SERVICE UNIT INFORMATION

Service unit #: \_\_\_\_\_ Service Unit Manager name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: Day: ( \_\_\_\_\_ ) \_\_\_\_\_ Cell: ( \_\_\_\_\_ ) \_\_\_\_\_

E-mail address: \_\_\_\_\_

### PARTICIPANTS AND TRAINING

I would also like to request: \_\_\_ Outdoor Adventure programming \_\_\_ Horse programming (You will be contacted.)

Circle all that apply: Daisy Brownie Junior Cadette Senior Ambassador Adult

Estimated attending: \_\_\_\_\_ Girls \_\_\_\_\_ Adults

It is the service unit manager's responsibility to make sure that at least one adult has the PROPER TRAINING (Cabin Critters, Age Level, Youth Protection, etc.) completed at each of the specific units you're reserving. There must be at least one properly trained adult per unit. You can find those requirements listed at our website under each camp description. Also, make sure there is at least one adult per unit that has a current first-aid/CPR certification.

### SITE INFORMATION

Site usage: \_\_\_ Day use only \_\_\_ Overnight Number of nights: \_\_\_\_\_

Indicate desired \*date(s): 1st choice \_\_\_/\_\_\_/\_\_\_ 2nd choice \_\_\_/\_\_\_/\_\_\_ 3rd choice \_\_\_/\_\_\_/\_\_\_

\*The 1st weekend of each month is set aside specifically for camporees. Other weekends are occasionally available. When requesting date options, keep in mind that your best chances are on the 1st weekend of each month.

Does the site need to be handicap accessible? (please circle): No Yes

Reason for requesting site (please circle one):

Camporee Greenleaf Fairy Myst Other \_\_\_\_\_

Indicate desired site(s) (please circle one):

Council City Center Camp Holloway Camp Nee Kah Nah Camp Piedmont Camp Sycamore Hills

### SIGNATURE AUTHORIZATION

I agree that I will be held accountable for ensuring that the actions and behaviors of those attending this event comply with all Girl Scout regulations and that failure to do so will result in cancellation of our eligibility and will forfeit all of our deposit and/or site fees.

Service Unit Manager signature: \_\_\_\_\_ Date: \_\_\_\_\_

### SUBMISSION INSTRUCTIONS

Fax to (615) 460-0204 or mail with payment to Girl Scouts of Middle Tennessee; Attn: Camp Reservations 4522 Granny White Pike; Nashville, TN 37204. (If payment is not included, we will send an invoice.)