

TROOP FINANCIAL RECORD

This form along with a current Girl Scout troop bank statement are due to your service unit manager by July 1. You must retain all records for a period of no less than 3 years. Use this form to keep a record of all cash received or paid out of the troop treasury.

Year: _____ Troop #: _____ Service unit #: _____ Grade Level: Daisy Brownie Junior Cadette Senior Ambassador
 Troop leader: _____ Service unit manager: _____ Date of first meeting: _____
 Troop funds are deposited in : _____ bank. Account name: _____ Account #: _____
 Signature: _____ Date: _____

	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	Totals
Cash Beginning Balance*													

Income *Your beginning cash balance will be the ending cash balance from the prior month.

National Membership dues													
Troop dues													
Cookie Program													
Cookie Program bonus													
QSP (magazine)													
Family Contributions													
FRP (candy, nuts)													
Sponsorships													
Extra parental support													
Other													
Total Income													

Expenses

National Membership dues													
Program supplies													
Girl Scout Programs													
Troop trips													
Service projects													
Family Contributions													
Juliette Low World Fund													
Insignia (badges, patches, pins)													
Cookies (payment to GS)													
Magazines (payment to GS)													
Candy & Nuts (payment to GS)													
Other													
Total Expenses													
*Ending Cash Balance													

*Subtract your total expenses from your total income to get your ending cash balance.

Revised March 2010