



Appreciation Pin/Honor Pin Award Nomination Packet

The individual nominating for an adult recognition is responsible for completing the recommendation form as well as, complete one letter of nomination and locating two people familiar with the individual's accomplishments to complete a letter of endorsement. Return all information to the Girl Scouts of Middle Tennessee no later than March 2.

The **Appreciation Pin** is for volunteers actively giving outstanding service to *at least one* service unit or geographic area.

Criteria:

- The candidate must be an active, registered adult member.
- Have significantly contributed to meeting one or more council goals in membership growth and retention, family giving or increased community visibility in one service unit or geographic area.
- Actively recognize, understand and practice the values of inclusive behavior.

Potential candidates for the **Appreciation Pin** could be the following:

- A person who develops and implements a successful family giving campaign which exceeds service unit goal.
- Someone whose management of the area or team results in an increase in membership and a stable or increased retention pattern over several years.
- A manager of a highly successful product sale which meets or exceeds goal.
- A day camp director whose effective management results in increased participation by girls and adults over a period of time.

The **Honor Pin** is for volunteers actively giving outstanding service in more than two service units or geographic areas.

Criteria:

- The candidate must be an active, registered adult member.
- Have significantly contributed to meeting one or more council goals in: membership growth and retention, family giving or increased community visibility in two or more service units or geographic areas.
- Actively recognize, understand and practice the values of inclusive behavior.

Potential candidates for the **Honor Pin** could be the following:

- The director of a successful day camp that includes two or more service units or geographic areas.
- A program consultant who implements a series of events and activities that bring girls together from different parts of middle Tennessee.
- A learning specialist (trainer) whose events for an area of middle Tennessee receives consistently high ratings resulting in increased participation by adults from several service units or geographic areas.

Procedure:

- The recommendation form, letter of nomination and two letters of endorsement must be completed and signed by the person making the nomination or endorsement (provide each endorser a copy of the criteria for the appropriate award located on first page of each packet as well as the letter of endorsement form).
- Complete form legibly in black ink or type, if possible.
- Use the proper form and provide accurate information. Letters may be in narrative form that answers the questions, rather than on the lined form. Give specific information about what makes the nominee fit this description. The volunteer awards committee may not know the nominee. Write about the candidate's qualifications. Emphasize the most significant contribution she/he has made to Girl Scouts, but also include all the ways they have contributed. In the letter of endorsement, the writer should explain the different ways the nominee has served especially for long-serving volunteers.
- Nominator will submit: recommendation form, letter of nomination and two letters of endorsement in one packet to the volunteer awards committee no later than **March 2**.

The volunteer awards committee will review all recommendations and submit them to the board of directors for approval. Nominee's will be notified by mail (we will not inform the awardee which award they will be receiving). The Appreciation Pin and Honor Pin are awarded at the council level.

Mail completed packets by **March 2** to:
Girl Scouts of Middle Tennessee
Volunteer Awards Committee
4522 Granny White Pike
Nashville, TN 37204
Or e-mail content to bkelly@gsmidtn.org

Recommendation Form

Check for which recognition you are nominating:

Appreciation Pin Honor Pin

Nominee name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Troop #: _____ Service unit #: _____

Nominee's present position(s) in Girl Scouting: _____

Girl Scouts of Middle Tennessee Nominee Adult Service and Previous Awards

Please complete the following to the best of your knowledge. If unknown, leave blank or write unknown.

Adult Position	Years Of Service	Training Received	Adult Position	Years of Service	Training Received
Leader/Co-Leader			Alternate Delegate		
Troop Committee Member			Trainer/Learning Spec.		
Troop Cookie Manager			Board Member		
Service Unit Manager			National Council Delegate		
Service Team Member position:			National Council Alternate Delegate		
Service Unit Product Sale Manager			Board Committee Member Committee:		
Special Event Director					
Day Camp Director					
Day Camp Staff					
Association Chair					
Delegate					

Previous Awards

Award Received	Year Awarded	Award Received	Year Awarded
Outstanding Leader		Honor Pin	
Outstanding Volunteer		Thanks Badge	
Leadership Development Pin		Thanks Badge II	
Green Leaf (number)		Other:	
Gold Leaf (number)		Other:	
Numeral Guard ()		Other:	
Appreciation Pin			

For adult service and previous awards refer to the service unit records for most current information.

Letter of Nomination

Check for which recognition you are nominating:

Appreciation Pin Honor Pin

Nominee's name: _____ Date: _____

I am nominating this volunteer for a Girl Scout award because: _____

This candidate's performance has contributed to meeting one or more council goals (membership growth/retention, family giving or increased community visibility) in the following ways: _____

These are examples of nominee actively recognizing, understanding and practicing the values of inclusive behavior:

This additional information may be useful to the committee: _____

Nominator name (please print): _____

Nominator signature: _____ Phone (day): _____ (evening): _____

Address: _____

City: _____ State: _____ Zip: _____

**This Nomination Form and Letters of Endorsement must be submitted to the volunteer awards committee by March 2.

Letter of Endorsement

Check for which recognition you are nominating:

Appreciation Pin Honor Pin

Submitted in support of: _____ Date: _____

I support the nomination of this volunteer for a Girl Scout award because: _____

This candidate's performance has contributed to meeting one or more council goals (membership growth/retention, family giving or increased community visibility) in the following ways: _____

These are examples of nominee actively recognizing, understanding and practicing the values of inclusive behavior:

This additional information may be useful to the committee::

Endorser name (please print): _____

Signature of endorser: _____ Phone (day): _____ (evening): _____

Address: _____

City: _____ State: _____ Zip: _____

*Please return the completed letter of endorsement to the individual nominating a volunteer.

Letter of Endorsement

Check for which recognition you are nominating:

Appreciation Pin Honor Pin

Submitted in support of: _____ Date: _____

I support the nomination of this volunteer for a Girl Scout award because: _____

This candidate's performance has contributed to meeting one or more council goals (membership growth/retention, family giving or increased community visibility) in the following ways: _____

These are examples of nominee actively recognizing, understanding and practicing the values of inclusive behavior:

This additional information may be useful to the committee:

Endorser name (please print): _____

Signature of endorser: _____ Phone (day): _____ (evening): _____

Address: _____

City: _____ State: _____ Zip: _____

*Please return the completed letter of endorsement to the individual nominating a volunteer.