

**Girl Scouts of Middle Tennessee
2011-2012 Product Programs Dates**

FALL PRODUCT PROGRAM DATES

July 25 – September 2	Train troop fall product program coordinators Troops train girls/parents
September 5 – 30	Girls take orders for magazines/candy/nuts
October 3	All orders and incentives entered by troops into TNOS (Trophy Nut Order System)
October 11	Troops deposit monies for magazines into council bank account
October 15	Candy and nuts delivered to service units
October 16-21	Service Units submit magazine orders and validated deposit slips by mail to the product programs department
October 25	Money due for candy/nuts deposited into Girl Scouts of Middle TN bank account by this date
October 29-Nov. 5	Service unit fall product coordinator submit validated candy/nuts deposit slips by mail to the product programs department
November 5	All paperwork due in the product programs department
November 28	Incentives shipped to fall product program coordinator for distribution to the troops/girls
January 2012	Refunds due to troops for fall program overpayment issued

COOKIE PROGRAM DATES

November 4 - 5	Train service unit cookie program coordinators
November 6 - 19	Service unit cookie coordinators train troop cookie program coordinators
November 21 – Dec. 18	Troops train girls/parents
December 24	Cookie order taking begins
January 18	Initial cookie order taking ends
January 20	Girls orders due to troop cookie program coordinator
January 23	Troop order due to service unit cookie coordinator
January 25	Service unit order due to product program department
February 9-11	Deliveries to service units
February 12	Booth sales begin
February 24-26	Cookie Man & Me booth sale weekend
March 4	Cookie program ends
March 9	Final cookie money deposits due
March 17-24	Service unit cookie coordinators check-in at the Girl Scouts product programs department
April 23-27	Incentives for girls/troops shipped to service unit cookie coordinators. Bonus checks issued to troops/service units who have no financial issues
May 6	Stellar Seller Award Ceremony
May 15	Service units may submit request for service unit cookie bonus