

GIRL SCOUTS OF MIDDLE TENNESSEE SEASONAL CAMP STAFF EMPLOYMENT APPLICATION

Girl Scouts of Middle Tennessee is an equal opportunity employer. All applicants for employment will be considered without regard to race, religion, color, gender, age, national origin, citizenship, disability, or other status protected by applicable law.

INSTRUCTIONS:

- Answer all questions. Write legibly with black or blue ink. Feel free to use additional paper.
- Incomplete applications will not be considered.
- Return to: **Girl Scouts of Middle Tennessee, attn: Camp Director, 4522 Granny White Pike, Nashville, TN 37204 or you may fax your application to (615) 460-0259 or email to cdirector@gsmidtn.org.**

Application date: _____

To which camp(s) are you applying? _____ Camp Sycamore Hills _____ Camp Holloway _____ Either

Name: _____

Social security number: _____ - _____ - _____

Present address: _____

Phone: (_____) _____ Cell phone: (_____) _____

Email: _____ street _____ city _____ state _____ zip _____

Until what date can we send mail to your present address? _____

Permanent address: _____

Phone: (_____) _____ Email: _____

Are you over eighteen (18) years of age? (please circle one) Yes No city _____ state _____ zip _____

Are you legally authorized to work in the United States? (please circle one) Yes No

Earliest date you can start work at camp in 2011? _____ Latest date you can work at camp in 2011? _____

Summer camp is for girls ages 6-17. Are you comfortable working with girls in this age group? (please circle one) Yes No

Which age group, if any, would you prefer? (please circle one) 6-8 9-11 12-14 15-17 no preference

Please explain why: _____

POSITION(S) DESIRED:

Can you perform the essential functions of the job without accommodations? _____ Yes _____ No

After reading the job descriptions found in our summer opportunities brochure or on our website at www.gsmidtn.org, please check all those for which you would like to be considered. **Please put the numbers 1, 2 or 3 in order of preference.**

Counseling Team

- ____ Lead Unit Counselor
- ____ Unit Counselor
- ____ Lead Trip/Leadership Counselor *
- ____ Trip/Leadership Counselor *

Program Team

- ____ Lead Equestrian Counselor *
- ____ Equestrian Counselor *
- ____ Lead Challenge Course Counselor
- ____ Challenge Course Counselor
- ____ Lead Creative Arts Counselor *
- ____ Arts & Crafts Counselor
- ____ Drama Counselor
- ____ Music Counselor
- ____ Dance Counselor

- ____ Lead Aquatics Counselor
- ____ Aquatics Counselor (lifeguard)
- ____ Aquatics Counselor (boating) *
- ____ Lead Outdoor Skills Counselor *
- ____ Archery Counselor
- ____ Nature Counselor
- ____ Outdoor Skills Counselor *

Lead Team

- ____ Assistant Camp Director
- ____ Program Manager *
- ____ Underage Supervisor *
- ____ Day Camp Director*
- ____ Business Manager*

Site Team

- ____ Facilities & Logistics Lead*
- ____ Facilities Counselor *

Health Team

- ____ Health Care Supervisor
- ____ Health Care Assistant*

Kitchen Team

- ____ Kitchen Supervisor
- ____ Cook
- ____ Kitchen Assistant *

* Located ONLY at Camp Sycamore Hills.

HOW DID YOU HEAR ABOUT OUR CAMPS?

website (name): _____ flyer (location): _____
 newspaper (name): _____ camp fair/job fair (location): _____
 camp employee (name): _____ other (explain): _____

INTERESTS AND ABILITIES

Read the following rating system carefully and **place the appropriate number in front of each activity.**

- 4 – I am a qualified expert with teaching experience and could head this program.
- 3 – I am excellent in this activity, but with no teaching experience. I might be able to head this program.
- 2 – I feel qualified to be an assistant to the head counselor in this activity.
- 1 – I have done and am familiar with this activity, but I am not qualified to teach.
- 0 – I have no experience or familiarity with this activity.

___ Archery	___ Horseback riding	___ Swimming
___ Canoeing	___ Low challenge	___ Theatre/Drama
___ Climbing	___ Music	___ Tree climbing
___ Creative arts	___ Orienteering	_____
___ Dance	___ Outdoor cooking	_____
___ Group initiatives	___ Outdoor skills	_____
___ High challenge	___ Rappelling	

CERTIFICATIONS *(See job descriptions for required and/or preferred certifications)*

CERTIFICATION	CERT. DATE	CERTIFICATION	CERT. DATE
Lifeguard Training		CPR	
Lifeguard Instructor Trainer		E.M.T. State:	
Water Safety Instructor		L.P.N. State:	
CPR for the Professional Rescuer		Licensed Driver State:	
Canoeing Instructor		Archery Instructor	
Equestrian Instructor (CHA, etc.)		Other:	
First Aid		Other:	

EMPLOYMENT HISTORY *(list most recent first; use separate paper to include up to 5 years of work history.)*

Employer name: _____

Employer address: _____

Position/major responsibilities: _____

Reason for leaving: _____

Supervisor’s name: _____

Dates employed: From: _____ To: _____ Phone: (_____) _____

Employer name: _____

Employer address: _____

Position/major responsibilities: _____

Reason for leaving: _____

Supervisor’s name: _____

Dates employed: From: _____ To: _____ Phone: (_____) _____

EDUCATION

	Name & Location	Major/Minor (Course of study)	Degree Earned
High school			
College			
College			
Other			

EXPERIENCE AS A CAMPER OR CAMP STAFF MEMBER *(list most recent first)*

Camp name and location	Position	Year	Sponsoring organization	Supervisor

Please answer the following questions giving careful consideration to each. Attach a separate sheet if necessary.

1. Describe any leadership positions or experience with children. _____

2. What particular strength will you bring to the position? _____

3. What do you hope to gain from the experience? _____

FOR YOUR INFORMATION

Working at camp can be an extremely rewarding job. Many staff members return year after year to create special memories and make lasting impressions. We feel that it is our obligation to share the following information with you during the application process so that you can make an informed decision about working for our camp programs. ***Please review this information carefully and initial each section before submitting your application:***

- ___ **Physical examination required** - Physical exams, conducted by a license health professional or nurse practitioner, are required for all candidates after receiving a conditional job offer but prior to beginning work. Results of the physical will be kept confidential, only the Health Care Supervisor and Camp Director have access to this information.
- ___ **Registered Member** - all camp staff must become an adult member of the Girl Scout organization and pay the \$12 dues.
- ___ **Camp facilities** - We cannot guarantee housing so staff must be willing to live and work in the following facilities with reasonable accommodation: platform tents, screened cabins and dorm style cabins.
- ___ **Scheduled time off is two hours (Monday – Thursday)** - Staff are scheduled two hours off each day during which they may leave camp.
- ___ **No smoking** - Our camps are non-smoking facilities; smokers must leave camp to smoke, only during scheduled time off.
- ___ **Return to work on Sundays at noon** - Staff must return to work on Sundays at noon to prepare for check-in.
- ___ **Tattoos and body piercings** must be covered at all times.
- ___ **Physical working conditions at camp** - Physical requirements: possible lifting of up to 20 pounds, work in rustic, outdoor conditions (e.g. exposure to wildlife, hiking several miles per day on uneven terrain), subject to various weather conditions.

Camp work is demanding, requires long hours and adherence to camp policies that may be limiting (curfews, limited time-off, lack of privacy, no pets, no smoking, etc.) Is there anything that would prohibit you from complying with this lifestyle and our camp policies? ___ Yes ___ No

Have you ever been convicted of a crime (other than traffic violations)? ___ Yes ___ No
If yes, please state offense, date and location. (A conviction record will not necessarily be cause for disqualification).

PLEASE READ CAREFULLY BEFORE SIGNING

I certify that the information provided on this application, is true and complete. I understand that falsification or omissions of any kind of information will disqualify me from employment and/or will result in dismissal if discovered at a later date.

I hereby authorize you to contact any individuals and organizations identified in this application to verify information provided and to obtain additional reference information. I further authorize such individuals and organizations to release to you any and all information they have about me. I will not bring any claims against the Girl Scouts or against any individual or organization based upon my references provided. I further understand if offered employment, such employment is subject to receipt of satisfactory references.

I understand that this employment application and any other Girl Scout documents are not contracts of employment for any definite period of time, and that any individual who is hired may be terminated by the Girl Scouts at any time for any reason without advance notice. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee.

I understand working at camp demands of me an unselfish attitude. My concerns and efforts must always be primarily directed toward the physical and psychological welfare of the campers. Though management is very supportive, it is important that I recognize that camp counseling is a responsible job requiring a high level of care.

I understand all statements made on this application become part of any future employee personnel file.

Signature: _____ Date: _____